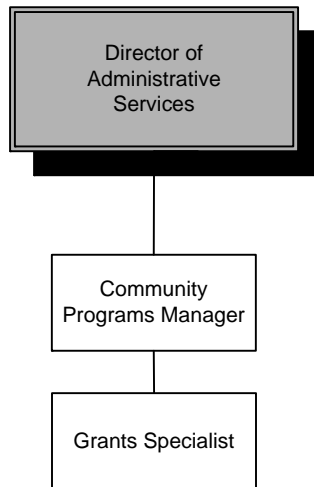
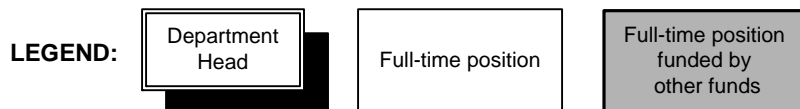


COMMUNITY & ECONOMIC DEVELOPMENT ORGANIZATIONAL CHART

SPECIAL PROJECTS



The above organizational chart depicts full-time employees only



COMMUNITY & ECONOMIC DEVELOPMENT

DEPARTMENT: Administrative Services
DIVISION: Special Projects

PROGRAM: Block Grant/Special Project Services
FUND: CDBG & General Fund

	Actual 2008-09	Adopted 2009-10	Year-End Estimated 2009-10	Proposed 2010-11	Proposed 2011-12
<u>PROGRAM EXPENSES/REVENUES</u>					
Salaries & Benefits	\$ 189,850	\$ 189,250	\$ 188,540	\$ 186,710	\$ 196,450
Services & Supplies	108,510	91,970	59,580	62,520	62,720
Total Operating Cost	298,360	281,220	248,120	249,230	259,170
CDBG & HOME Programs	244,010	1,028,370	789,790	1,100,980	1,100,980
Debt Service					
Transfers	642,990	243,760	254,350	275,250	275,250
Total Cost	<u>\$ 1,185,360</u>	<u>\$ 1,553,350</u>	<u>\$ 1,292,260</u>	<u>\$ 1,625,460</u>	<u>\$ 1,635,400</u>

SUMMARY OF SERVICE PROGRAMS

Administrative Services:					
Special Projects	\$ 1,185,360	\$ 1,553,350	\$ 1,292,260	\$ 1,625,460	\$ 1,635,400
Total Service Programs	<u>\$ 1,185,360</u>	<u>\$ 1,553,350</u>	<u>\$ 1,292,260</u>	<u>\$ 1,625,460</u>	<u>\$ 1,635,400</u>

SUMMARY OF POSITIONS

FULL-TIME

Community Programs Manager	1	1	1	1	1
Grants Administration Specialist	1	1	1	1	1
TOTAL					

GRAND TOTAL

	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
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PROGRAM DESCRIPTION

The Special Projects Division administers the Federal Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program and other related Federal and State grant programs. The division implements many special projects and programs related to affordable housing, public services, non-profit facilities, economic development and downtown revitalization. The division provides administrative support to the Redevelopment Agency and assists City departments in applying for grants to secure outside funding sources.

SUBPROGRAMS AND THEIR OBJECTIVES

CDBG Program

Administer the CDBG Program, in close coordination with the U.S. Department of Housing and Urban Development (HUD), including the supervision of a variety of programs and projects designed to build a stable economic environment, maintain suitable living conditions, and expand the supply of decent, affordable housing.

Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Manage the HPRP Program in close coordination with five subrecipient non-profit agencies providing financial assistance such as rental assistance, security deposits, utility deposits, utility payments, moving costs, and, housing relocation and stabilization services such as case management, outreach, housing search and

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placement, legal services, and credit repair, to assist individuals and families who are homeless or at risk of becoming homeless.

Public Services

Annually, assist approximately 24 non-profit agencies in providing public services that prevent homelessness and address critical emergency, housing, health care and service needs of persons and families living in poverty, elderly, frail elderly, persons with mental, physical, and developmental disabilities, and persons living with AIDS.

Support and develop social services that prevent crime and provide positive educational and youth development opportunities needed by at-risk youth and families to achieve success.

Economic Development

Encourage and expand economic opportunities in the community by assisting commercial or industrial businesses in creating or retaining jobs, supporting occupational training programs for low- and moderate-income persons, and assisting in the administration of the Business Retention and Attraction Loan Program and the Commercial Facade Rebate/Loan Program.

Affordable Housing

Develop and support programs and projects to increase the supply of affordable housing for low- and moderate-income households, and maintain and upgrade existing low- and moderate-income neighborhoods.

Coordinate with Santa Barbara County and other consortium participants in the administration of the HOME Program.

Administer the Residential Rehabilitation Loan Program to preserve the affordable housing stock in the City.

Non-Profit and Public Facilities Program

Ensure funding to expand and upgrade non-profit and public facilities and improvements that benefit low- and moderate-income persons and neighborhoods in the community.

Grant Coordination

Seek and secure new grants and outside funding sources for the City to reduce burden on the General Fund.

Coordinate and manage Federal economic stimulus grants available through the American Recovery and Reinvestment Act (ARRA) of 2009.

PERFORMANCE/WORKLOAD MEASURES	ACTUAL 2006-08	ESTIMATED 2008-10	PROJECTED 2010-12
DEMAND/WORKLOAD			
CDBG Capital Projects*	7	11	13
Commercial Facade Project Applications Received	7	2	3
Grants Reports Generated (including ARRA-Funded Projects)	5	22	46
Residential Rehabilitation Loan Applications Received	5	4	5

COMMUNITY & ECONOMIC DEVELOPMENT

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PERFORMANCE/WORKLOAD MEASURES	ACTUAL 2006-08	ESTIMATED 2008-10	PROJECTED 2010-12
EFFICIENCIES/EFFECTIVENESS			
Business Retention and Attraction Loans Processed	100%	100%	100%
Community Workshops	4	6	6
Interdepartmental Grant Assistance Sessions Conducted	4	6	6
Subrecipient Programs Managed/Monitored	46	62	52

**Some CDBG capital projects are multi-year projects and may not be completed in the same year of funding.*

GOALS AND OBJECTIVES

- Successfully coordinate and manage Federal economic stimulus grants available through the American Recovery and Reinvestment Act of 2009, specifically the Energy Efficiency & Conservation Block Grant and the Fire Station Construction Grant so as to successfully secure new revenue for the City and improve local economic conditions.
- Efficiently administer the CDBG-Recovery grant received through the Department of Housing and Urban Development (HUD) for construction of the northwest Fire Station, including completion of Federal environmental review, enforcement of Federal labor standards, accounting of expenditures, drawdowns and HUD reporting.
- Manage the Homelessness Prevention & Rapid Re-Housing Program grant received through the Department of Housing and Urban Development (HUD), including sub recipient contract oversight, maintaining a HUD client database, accounting of expenditures, drawdowns and HUD reporting.

MAJOR BUDGET CHANGES

- The slight increase in appropriations in 2010-11 is due to an overall increase in administrative funding available through the CDBG, CDBG-R, and HPRP programs that will help defray operating costs of the Special Projects Division.
- In 2010-11, the City will receive \$1,376,234 in CDBG funding, which is an increase of \$104,179 or eight percent more than in 2009-10. The City Council-appointed Block Grants Advisory Committee received 45 applications requesting \$2.7 million in CDBG funds for 2010-11. Funding allocations recommended to the City Council called for approval of \$1.3 million in CDBG appropriations. It is anticipated that this process will continue to be very competitive in the upcoming fiscal years. The proposed budget will have a positive impact on the community by providing funds to help the community's neediest, preserve the City's housing stock, improve the community's public facilities and infrastructure, and stimulate the local economy. The City is able to provide CDBG funding on an annual basis to local non-profit agencies that provide human services and facilities in the community that help relieve pressures on the City's General Fund and reduce government costs.
- As part of a consortium with Santa Barbara County, the City is eligible for Federal funding under the HOME Program. HOME funds may be used for a variety of activities, aimed at developing and providing affordable housing for low- and moderate-income households. The City Council-appointed Block Grants Advisory Committee received five applications requesting \$1.2 million in HOME funds for 2010-11. Funding allocations were recommended for \$405,069 in 2010-11 HOME appropriations which is slightly less than in 2009-10.

COMMUNITY & ECONOMIC DEVELOPMENT

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HOME funds will be used to develop and expand affordable housing for low- and moderate-income households.

- In addition to CDBG and HOME funds, there will be approximately \$400,000 in HPRP grant funding for homelessness prevention and housing needs. During 2010-12, staff will contract with five local social service agencies to disperse this HPRP funding. These agencies will provide case management services and direct financial housing assistance to individuals and families that are in the greatest need and have been hardest hit by the current economic crisis.

2010-12 BUDGET

CITY OF SANTA MARIA

The City of Santa Maria and the County of Santa Barbara jointly allocated HOME funds to the Housing Authority of the County of Santa Barbara for construction of Ted Zenich Gardens, a 24-unit apartment complex for low and moderate income families located on East Chapel Street.

