



City of Santa Maria

NEW BUSINESS CHECK LIST

Many regulations vary according to the type and location of a business. The **New Business Check List** provides contact information for agencies that you may need to contact when starting a new business or making changes to an existing business. The City of Santa Maria suggests that you contact these agencies to inquire what regulations may apply to your business.

1. Fictitious Business Name: County Clerk's Office
511 East Lakeside Parkway
Santa Maria, CA (805) 346-8370
www.countyofsb.org/care/recorder

2. Permits

Health Permit
Environmental Health
2125 South Centerpointe Parkway
Santa Maria, CA (805) 346-8460
www.countyofsb.org/phd/ehs

State Contractor's License
www.cslb.ca.gov (800) 321-2752

Seller's Permit and Sales Tax Information:
State Board of Equalization
4820 McGrath Street Suite 260
Ventura, CA (800) 400-7115
www.boe.ca.gov

County Home Occupation Permit
Santa Barbara County, Planning Department
624 West Foster Road
Santa Maria, CA (805) 934-6250
www.countyofsb.org/care/recorder/fbn

County Business License
Santa Barbara County, Tax Collector's Office
511 East Lakeside Parkway
Santa Maria, CA (805) 346-8330
www.countyofsb.org/care/recorder/fbn

3. Federal Employer Identification Number & Tax Information IRS
2384 Professional Parkway
Santa Maria, CA (800) 829-1040
www.irs.gov

4. Employee-related Matters Employment Development Department
1410 S Broadway # E
Santa Maria, CA (805) 614-1221
www.edd.ca.gov

5. Sale of Alcoholic Beverages Department of Alcoholic Beverage Control
3220 S. Higuera, Ste. 305
San Luis Obispo, CA (805) 543-7183
www.abc.ca.gov



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6. Utilities

Southern California Gas Company
550 E. Betteravia Rd Ste B
Santa Maria, CA (800) 427-2200
www.socalgas.com

Pacific Gas & Electric (800) 743-5000
www.pge.com

Water/Trash
Department of Finance
206 East Cook Street
Santa Maria, CA (805) 925-0951
Ext. 2217 (English) or 2218 (Spanish)
Hours: 8:00 A.M. - 5:00 P.M. Monday through Thursday

7. Other Agencies

- Insurance Agent
- Banking Institution
- Employment Development