



**CITY OF SANTA MARIA**  
**SPORTS COMPLEX GRANTS COMPLIANCE MANAGER**

**ADDENDUM NO.1**

February 3, 2026



**Clarifications – Questions with response as follows:**

**1. ENVIRONMENTAL REVIEW**

- a. **Question:** Are any of the State, County, or local funds subject to CEQA?  
**Response:** Yes. State, County, and local funding sources for the Santa Maria Sports Complex are subject to the California Environmental Quality Act (CEQA).
- b. **Question:** If so, has CEQA clearance been completed for the project?  
**Response:** Yes. CEQA review and clearance have been completed for the Santa Maria Sports Complex as part of the City's project approval process.
- c. **Question:** Has the federal environmental review (24 CFR Part 58) been completed for the Sports Complex?  
**Response:** Yes, the federal environmental review has been completed for the portions of the project funded with Community Development Block Grant (CDBG) funds.
- d. **Question:** If so, has the Authority to Use Grant Funds (AUGF) been received for each federal source?  
**Response:** Yes. The Authority to Use Grant Funds (AUGF) has been received for the CDBG-funded components of the project.
- e. **Question:** If environmental clearance is not yet complete, is the preparation of the Environmental Review Record (ERR) expected to be part of the selected Grants Compliance Manager's scope?  
**Response:** No. Environmental clearance has already been completed; therefore, preparation of the Environmental Review Record (ERR) is not required and is not included in the Grants Compliance Manager's scope.
- f. **Question:** Is the processing of the Environmental Review Record (ERR) expected to be part of the selected Grants Compliance Manager's scope?  
**Response:** No. The Environmental Review Record has already been completed, and no additional ERR processing is anticipated as part of the Grants Compliance Manager's scope.

## 2. PROCUREMENT

- a. **Question:** Has procurement for construction contractors and/or vendors for the Sports Complex already been completed?

**Response:** Yes. Procurement for construction contractors and vendors for the Santa Maria Sports Complex has already been completed in accordance with applicable City policies and funding requirements.

- b. **Question:** If so, is the selected Grants Compliance Manager expected to review and validate procurement records for compliance with the applicable requirements of each funding source?

**Response:** Yes. The selected Grants Compliance Manager is expected to review and validate existing procurement records to ensure compliance with all applicable federal, State, County, and local funding requirements.

- c. **Question:** If not, will the selected Grants Compliance Manager be responsible for assisting staff with the drafting of the bid package(s), supporting the procurement process, and maintaining procurement records to ensure compliance with 2 CFR 200, State procurement statutes, County conditions, and City purchasing policies?

**Response:** Not applicable.

## 3. LABOR COMPLIANCE/SECTION 3

- a. **Question:** Does the grants administration and compliance scope include labor standards monitoring such as Davis-Bacon (federal)/Section 3, State prevailing wage, and/or County or City labor requirements?

**Response:** Yes.

- b. **Question:** Who is responsible for reviewing certified payrolls, conducting worker interviews, tracking restitution payments, and enforcing labor standards?

**Response:** Currently, the Community Programs Division is in charge of reviewing certified payroll, conducting worker interviews, tracking payments, and enforcing labor standards, but mainly in compliance to CDBG regulations. Not necessarily for any other sources of funding.

#### 4. FINANCIAL MANAGEMENT

- a. **Question:** What is the current reimbursement cadence (monthly/quarterly) for each funding source?

**Response:** Currently there is no reimbursement cadence. Ideally, it should be quarterly.

- b. **Question:** Will the selected Grants Compliance Manager be responsible for preparing funding requests across the various systems including IDIS for CDBG, the Treasury portal for ARPA, State reporting portals, County systems, and the City's internal finance system?

**Response:** The Community Programs Division will handle IDIS and CDBG, but not any of the other funding sources.

*Questions answered by Staff from the Community Development and Recreation & Parks Departments*

Rosie Rojo, Community Programs Manager      2/3/2026