



CITY OF SANTA MARIA

STRATEGIC PLANNING AND GOAL SETTING SESSION FACILITATOR

RFP NO. CM-2025-01

ADDENDUM No. 1

December 2, 2025

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**Clarifications – Questions with response as follows:**

- 1) Question: Has the City Council established a budget for this project? (What is the budget to provide these services.)

Response: No budget has been established at this time. We are going through 2026-27 budget discussions currently, addressing a \$25 million structural deficit.

- 2) Question: Does the City envision this as Council-Staff exercise OR one that actively engages the public?

Response: The focus of the session is on the City Council with staff input.

- 3) Question: Do you have a deadline on when you would issue any RFP Addendum? If so, how will it be distributed – sent to prospective bidders like me or posted on the City's website?

Response: We will issue the addendum on the website by end of day on December 3<sup>rd</sup>.

All other conditions of the Specifications remain the same.

Sincerely,

*Danielle Clayton*

Danielle Clayton, Community and Government Affairs Analyst

cc: David Rowlands