

City of Santa Maria



REQUEST FOR PROPOSALS ADDENDUM NO. 1

On-Call Architectural and Structural Engineering Professional Services

November 18, 2022

Issuing Office:

City of Santa Maria

Public Works Department – Engineering Division

110 S. Pine Street, Ste. 221

Santa Maria, CA 93458

*Thomas Korman, P.E.
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City of Santa Maria
Public Works Department – Engineering Division
805-361-9291*

REQUESTS FOR INFORMATION: Questions and Answers

1. The Public Notice states that proposals must be received by the Public Works Department via email, please clarify?

ANSWER: *Five (5) copies must be received on or before 4:00 p.m., Friday, December 16, 2022 with one (1) copy the consultant's schedule of fees submitted in a separate sealed envelope. If a consultant is concerned about file size limits, a link to cloud storage (Box.com, Dropbox, etc.) in the submittal email may be used.*

For hand delivery, or UPS/FedEx delivery, please use the following address:

*City of Santa Maria
Public Works Department
110 S. Pine Street, Ste. 221
Santa Maria, CA 93458*

Note: City Offices are closed on Friday, therefore, City staff will not be available to sign a UPS/FedEX delivery on Friday, December 16th. For hand delivery, please schedule your hand delivery no later than Thursday, December 15, 2022.

For Mailing using the United States Postal Service, please use the following address:

*City of Santa Maria
Public Works Department
110 S. Pine Street, Ste. 101
Santa Maria, CA 93458*

Note: Proposers may choose to submit an electronic copy of the proposal, excluding the Fee Schedule, by the deadline, so long as the hard copies of the proposal and sealed copy of the fee schedule are to be sent and postmarked prior to the deadline.

2. Please clarify the total number of pages that are acceptable to be submitted?

ANSWER: *Proposals shall be a maximum of 30 individual pages (i.e. 15 double-sided, 30 single-sided, or a mix thereof for a total of 30 individual pages).*

*Please note that the Sample Plans (2 sheets maximum, 11"x17" maximum size sheet) will **not** be counted as part of the 30-page limit and can be submitted as an Appendix.*

*Please note that the three (3) Client References will **not** be counted as part of the 30-page limit as well, and can be submitted as an Appendix. We request that client references be limited to one page each.*

3. The proposal seems to imply that you are looking for more than just architecture and we were wondering if you wanted for us to propose a full team of architecture, structural, LEED, and MEP consultants?

ANSWER: Yes, that is correct the City is seeking a complete team that could provide services with the prime being the Architecture Firm..