

Safety Tips & Guidelines:

- Adult supervision is required for anyone between 12 to 17 years of age. A minimum of one adult to every five children is recommended.
- Visit the City website at www.cityofsantamaria.org and watch the safety video.
- All program participants must be instructed in safety precautions by their team leader prior to each litter pick up activity including the following:
 - Advise participants to use protection against the sun, drink plenty of water to stay hydrated, wear bright colored clothing that is easily visible to passing traffic – neon colors work best.
 - Wear a safety vest.
 - Always wear gloves.
 - Be aware of identifying dangerous litter objects such as glass and medical supplies such as syringes.
- Volunteers must be instructed to pick up litter only. Dragging sofas, refrigerators and large objects may cause injuries.
- Do not attempt to collect health hazards such as syringes and car batteries or other toxic chemicals. If you encounter these types of large objects or hazardous materials contact the Adopt-A-Road coordinator. Coordinator can be reached at (805) 925-0951 ext. 2350.
- Litter pickups must only be performed during daylight hours and in good weather. Select days and times when the roadway is least traveled; for most roads this is early on weekend mornings.
- Only public property such as sidewalks, easements, and right-of way should be entered.
- Participants should not enter the driving surface of the roadway or cross the roadway to the medians at any time. In most areas, driving surfaces are demarcated by a curb.
- Volunteer groups are not permitted to clean medians. These are cleaned by City staff. Should you encounter litter in these medians please notify the Adopt-A-Road coordinator.
- Volunteers should bring their own sunscreen, hats, and drinking water.
- You will be directed by your Adopt-A-Road coordinator where filled bags can be placed for easy pick up by the City staff.
- Pick up for “filled litter bags” is to be coordinated by the program coordinator with the Adopt-A-Road Coordinator. A one-week notification is required prior to the litter collection date to ensure timely pick up of litter.

These guidelines are only designed with your safety and well being in mind.
I have read, understand, and agree to the above information.

Signature

Date



Adopt-A-Road

Adopt-A-Road is a fun, educational, and worthwhile program that will provide your company or organization prominent recognition while saving taxpayer dollars.

You can clean up and beautify a stretch of a City road with cooperation of the Recreation and Parks Department. This is a great way to promote civic responsibility, community pride, and camaraderie within your organization.



Who Can Participate?

Individuals, organizations, or businesses.

Your Commitment

- Pick up litter for two years on a stretch of roadside once every two months minimum or as conditions warrant.
- Clean up a three block minimum, both sides of the street.
- Do the work with your own group of volunteers.
- Follow all safety requirements.

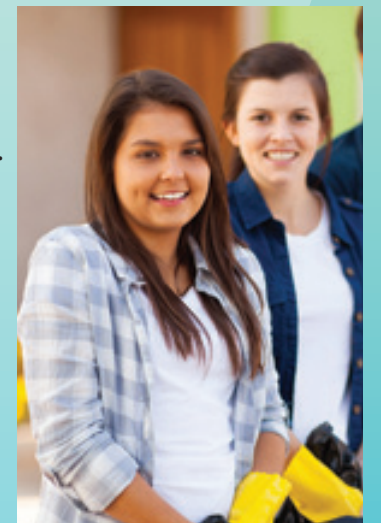
What We Provide

- We loan you safety gear (orange vests, gloves, and hard-hat) and “reachers”. Check out on Friday, return on Monday.
- We provide free trash bags and dispose of the trash that you collect.

You Get The Rewards

- We install Adopt-A-Road signs with a name recognition panel and warning signs.
- You get your own satisfaction from a job well done.
- You get public recognition from Adopt-A-Road signs installed on your adopted roadway. Provide your own logo or insignia if you want them on the recognition panels.
- Your contributions will be acknowledged in press releases.
- You will receive a certificate of appreciation when your commitment is complete.
- Annual recognition by Recreation and Parks Department Commission.

For more information please call (805) 925-0951 ext. 2350



How to Get Started

- Select the location you prefer from the approved road list (no medians).
- Talk with the Adopt-A-Road coordinator about the location you have selected.
- If your area is available, and safe for adoption, complete an application.
- Allow one month for sign placement.
- Notify the coordinator before each work event.
- Review and follow safety requirements.
- Perform the work satisfactorily and safely.



Checklist

- Call the Adopt-A-Road coordinator to discuss available adoption opportunities and select a specific site.
- Send a signed and completed Adopt-A-Road Application to your Adopt-A-Road coordinator.
- Obtain approval of your recognition sign wording and design from your coordinator.
- Wait for your approval to arrive in the mail.
- Call your coordinator and schedule a safety orientation.
- Attend the safety orientation and collect your Adopt-A-Road supplies, safety equipment, and handouts.
- Sign release of liability.
- Business and organization groups must provide a certificate of insurances and list the City as an additional insured.

Recognition Signs

- The City of Santa Maria will place Adopt-A-Road signs facing traffic at each end of your litter project.
- The location of signs is at the sole discretion of the City of Santa Maria.
- If you wish to provide it, the recognition panel may be customized with your name or logo.
- Recognition panels must conform to City of Santa Maria Standards.
- No products, slogans, street names, or directions are permitted on the panel.



Renewals

- You can renew your primary location as many times as you wish.
- You cannot transfer your location to others.
- New entries and renewals will be issued for one year.

Cancellation

- Violation of any of the provisions of safety could result in its cancellation.
- You or the City of Santa Maria may cancel the program anytime you are unable to meet the requirements.
- The City of Santa Maria may temporarily suspend the program for safety reasons, such as road work.



CITY OF SANTA MARIA ADOPT-A-ROAD APPLICATION

ORGANIZATION OR APPLICATION

Name of Authorized Spokesperson: _____ Alternate: _____
 Address (mailing): _____ City: _____
 State: _____ Zip Code: _____
 Phone (Daytime): _____ Alternate: _____

LOCATION INFORMATION

General Location (from approved road list): _____
 Road: _____
 Nearest Cross Street (distance and direction from site): _____

WORK INFORMATION

Estimated Starting Date (Entered by Volunteers): _____
 Expiration: _____ Authorized: _____

 Signature

The undersigned agrees that the work will be done in accordance with City of Santa Maria's rules and regulations and subject to inspection and approval.

 Authorized Signature

Print Name: _____ Title: _____

Phone (daytime): _____ Emergency Phone: _____

Please return completed application by mail or hand-deliver to:

**City of Santa Maria
 Recreation and Parks Department
 615 S. McClelland St.
 Santa Maria, CA 93454**

FOR CITY USE

Application No.: _____ Date of Application: _____ City Road No.: _____
 Milepost (beginning): _____