Enclosed please find one (1) copy of Addendum No. - 1 - dated February 19, 2019. Please confirm receipt of Addendum No. - 1 - by signing and returning this acknowledgment of receipt with your proposal to be submitted no later than 4:00 p.m. March 15, 2019.

ITEM NO. 1 - IDENTIFIED AS ADDENDUM NO. - 1 -, DATED FEBRUARY 19, 2019:
ADDITIONAL INFORMATION TO OFFERORS

ITEM NO. 2 - IDENTIFIED AS ADDENDUM NO. - 1 -, DATED FEBRUARY 19, 2019:
DELETE PORTIONS OF SECTION IV, SUBSECTION 7 (in red strike-out text)

ITEM NO. 3 - IDENTIFIED AS ADDENDUM NO. - 1 -, DATED FEBRUARY 19, 2019
DELETE ATTACHMENT C FROM THE TABLE OF CONTENTS, (in red strike-out text)

Receipt of Addendum No. - 1 -, City of Santa Maria, COMPREHENSIVE GENERAL PLAN UPDATE AND ENVIRONMENTAL IMPACT REPORT RFP is hereby acknowledged.

______________________________  ______________________________
Contractor                                                   Date
ITEM NO. 1

ADDITIONAL INFORMATION TO OFFERORS

1. Clarification regarding the applicability of Contract Cost Principles and Procedures, 48 CFR Requirements and the need for RFP Attachment C, the Local Assistance Procedures Manual EXHIBIT 10-H1, Cost Proposal Form.

ANSWER: The Contract Cost Principles and Procedures, 48 CFR requirements and RFP Attachment C are not necessary for this RFP.

ITEM NO. 2

7. Cost Proposal

The cost proposal shall be submitted in a separately sealed envelope. This separately sealed envelope will not be opened until the consultants’ proposals have been ranked based on their qualifications.

The proposer shall prepare a detailed cost proposal for the work to be performed. The cost proposal shall itemize the direct hourly rates, fringe benefit rate, indirect cost rate, travel, materials and supplies. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 Contract Cost Principles and Procedures and 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards shall be used to determine the allowability of individual project cost items. See RFP Attachment C—Sample Cost Proposal including the requirements for indirect cost reimbursement. The same cost proposal detail is required for sub-consultants. Include a total “not-to-exceed” amount for this proposal.

ITEM NO. 3

Table of Contents

ATTACHMENTS:

A SAMPLE City of Santa Maria Professional Services Agreement

B City of Santa Maria Insurance Requirements

C SAMPLE Cost Proposal