City of Santa Maria
Consolidated Annual Performance & Evaluation Report (CAPER)
Program Year 2013-14

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INTRODUCTION

The Consolidated Annual Performance & Evaluation Report (CAPER) is required to be prepared by local governments, such as the City of Santa Maria, that receive Federal funds under certain housing and community development programs, such as the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships Program. The U.S. Department of Housing and Urban Development (HUD) administers these Federal programs.

Fundamentally, the CAPER allows HUD, local officials, and the public to assess the grantee’s overall performance, including whether activities, during the preceding year, made an impact on the goals and needs identified in the Five-Year Consolidated Plan and the Annual Action Plan.

The purpose of this CAPER is to evaluate the achievement of the Fiscal Year 2013-14 (July 1, 2013 – June 30, 2014) goals established in the Annual Action Plan portion of the Five-Year Consolidated Plan (2010-15). The Consolidated Plan is a comprehensive planning document that addresses the basic national goals of providing decent, affordable housing, a suitable living environment and expanded economic opportunities, especially for low and moderate-income persons. Specifically, the plan describes the overall housing and community development needs of the City of Santa Maria and outlines a five-year strategy that establishes priorities for addressing those needs. It also summarizes the resources anticipated to be available and establishes a one-year action plan that specifies the activities to be undertaken in the coming year.
PART I. ANNUAL PERFORMANCE

A. GENERAL

Assessment of Goals and Objectives
During Fiscal Year 2013-14, the City of Santa Maria met many of the goals it established in its Annual Action Plan of the Consolidated Plan and made satisfactory progress toward accomplishing the five- year goals outlined in its Five Year Strategic Plan of the Consolidated Plan for Fiscal Years 2010-15.

The Block Grants Advisory Committee conducted a public community needs workshop on September 9, 2013 to receive comments from the public with regard to assessing housing and community development needs in the community. After reviewing the results of the community needs survey and the input received at the workshops, the Block Grants Advisory Committee readopted the following priorities weighted and ranked in order of importance:

1. Prevent homelessness and address critical emergency, at-risk youth and special needs
2. Expand educational and youth development opportunities
3. Provide affordable housing
4. Expand economic opportunities

The majority of CDBG public service activities and non-profit facility projects have been approved to address the highest priority of preventing homelessness, addressing critical emergency needs and assisting persons with special needs (elderly, frail elderly, persons with mental, physical, and developmental disabilities, and persons with AIDS). During the reporting period, progress was made on projects under the highest priority as follows:

Homeless Needs

**Good Samaritan Shelter, Inc. / Emergency Shelter Restroom Rehabilitation**
Good Samaritan Shelter’s emergency shelter serves homeless individuals and families that are in need of shelter and food and do not have the financial resources available to consider other options. CDBG Capital funding was used to reconstruct the common bathroom facilities for the emergency shelter. When built in 2002, these facilities were not designed to handle the heavy usage which the shelter has experienced in the last few years. Approximately 65 showers take place in the facility on a daily basis.

**Good Samaritan Shelter, Inc. / Family Transitional Shelter Restroom Rehabilitation**
Good Samaritan Shelter’s family transitional shelter restroom serves homeless individuals and families that are in need of shelter and food and do not have the financial resources available to consider other housing options. CDBG Capital funding was used to rehabilitate the restroom at the transitional shelter. The facility is a modular structure that was built in 2003 and had not been
Special Needs

Santa Maria Independent Living Environment / OPTIONS Fire Sprinkler System

SMILE/OPTIONS owns and manages group homes that are licensed by the Department of Public Health and provide supervised housing, independent living skills, and personal services to adults with developmental disabilities. CDBG Capital funding was used to install a fire sprinkler system at the 1106 N. School Street location. Work on the FY 2012-13 project began toward the end of that fiscal year and ended in the middle of FY 2013-14. The agency first had to complete work pertaining to it’s FY 2012-13 group home renovations before beginning the FY 2013-14 project. The project is now completed.

At Risk Youth

Council on Alcoholism and Drug Abuse (CADA) / Carpet Replacement

CADA offers a diversion program for first-time misdemeanor juvenile offenders that offers community service restitution. The Teen Court program is the only peer review court for juvenile offenders in Santa Barbara County. CDBG Capital funds were used to carpet the entire building that houses CADA. The building is the main office and services center for CADA. The carpet was extremely worn and presented safety issues. The project was completed during the reporting period.

City of Santa Maria Recreation & Parks / Northwest Rejuvenation Project

The proposed project includes the rejuvenation of one of the City’s oldest parks, Oakley Park. It was established in July 1962 and since then has been used by thousands of neighborhood and community residents. The park has undergone overuse and dilapidation due to population growth, the increase in the number of people living in the surrounding areas, and the shared use of the park between the City, the school district, and recreational Little League. CDBG Capital funding will be used to complete Phase 1 and part of Phase 2 of three phases. Specifically, Phase 1 includes the creation of a parking lot for 37 vehicles; the purchase and installation of 20 solar powered lights to help reduce criminal activity in the park and surrounding streets providing a safe, well-lit park and neighborhood area; the construction of a restroom; and, the installation of a playground. The City has already procured funding through a State grant program for the purchase and installation of the playground. Phase 2 includes the restoration and joining of a pathway, updating the dilapidated baseball fields, constructing a walking path with outdoor exercise equipment, and building an additional thirty-seven vehicle parking lot. During the reporting period, construction plans and the environmental review process were completed. The project is ready to go out to bid.

Housing Needs

Fostering and maintaining affordable housing is one of the City’s highest priorities. There is a tremendous need particularly for low-income large family renters. The City worked toward addressing this need on several projects during the reporting period as follows:
Good Samaritan Shelter, Inc. (GSSI) broke ground and began construction of Casa de Familia in May 2012, a 16-unit permanent apartment housing complex. The project is targeting extremely low-income homeless families that do not have the financial resources available to afford permanent market housing options. All of these units will meet the Section 215 definition of affordable housing for rental housing. During the FY 2013-14 reporting period, construction was completed in October 2013 with full occupancy achieved in November 2013.

The Housing Trust Fund of Santa Barbara County’s Workforce Homebuyer Down Payment Program began providing pre-purchase counseling, deferred down payment loans and closing cost grants during FY 2011-12 to assist up to 15 low-income families within the City of Santa Maria in purchasing an entry-level home. During the FY 2013-14 reporting period, 12 qualified families were assisted in purchasing a home in addition to 6 qualified families assisted in FY 2012-13 for a total of 18 assisted under the program. This program is completed and all funding has been expended.

Worst case housing needs
These needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

The City of Santa Maria’s Tenant-Based Rental Assistance (TBRA) Program began on July 1, 2010. The TBRA Program provides security deposit assistance through a Qualified Referring Agency (QRA) to qualified low-income households that provide grants for up to 50 percent of the required security deposit to low-income families to assist with overcoming obstacles to obtaining housing. In order to access the program, participants must apply for assistance through a Qualified Referring Agency (QRA). The following local non-profit agencies have been approved as QRA’s: Housing Authority of the County of Santa Barbara, Peoples’ Self Help Housing Corporation, and Good Samaritan Shelter, Inc. Eligible participants are individuals whose income is at 60 percent or less of the area median income by household size as determined by HUD. Since the program began in July 2010, the City has assisted a total of 597 very low and extremely low-income households.

The actual accomplishments by priority, project and activity are described in more narrative detail below in Section C and summarized in Appendix A.

Low- and moderate-income Benefit
During the reporting period, 94.65 percent of the City’s CDBG-funded activities have benefited low and moderate-income persons. All of the City’s public service and non-profit public facility projects are “limited clientele” low and moderate-income benefit activities. While most of these activities are “presumed benefit”, the City requires that all clientele income be documented by the subrecipient. Subrecipients are required to process an intake form for all clients and obtain documentation, such as pay or public benefit vouchers, to verify that at least 51 percent of their clients are low and moderate-income. Individual case files are maintained by the subrecipient agency for review and testing by City staff when conducting on-site monitoring. Subrecipients are
required to attend a mandatory orientation and training workshop on an annual basis. City staff has
developed a subrecipient training handbook that is provided to each subrecipient agency.
Subrecipients are required to submit quarterly reports to the City indicating the number of extremely
low, low and moderate-income persons assisted during the quarter. All of the City’s public facility
projects funded with CDBG monies qualify as “area benefit” or “presumed benefit” activities. The
City has developed a mapping system that illustrates the low- and moderate-income census
tracts and block groups in the City. Before funding an activity the service area is determined and
the percentage of benefit calculated to determine that the activity principally benefits low and
moderate-income persons based on census data. All of this information is inputted into IDIS.

**Leveraging**
The City requires that applicants submit information on all funding resources when applying
for CDBG or HOME funding. The applicant must demonstrate that it has sought funding from a
variety of sources. This information is considered by the Block Grants Advisory Committee
when making recommendations for funding to the City Council. All projects and activities
using City of Santa Maria CDBG or HOME funds have leveraged these resources with other
government or private funds. Leveraging resources are identified on the attached tables in
Appendix B for CDBG-funded projects. Leveraging for public service activities includes only those
funding sources for the program activity that is directly attributed to the CDBG program activity.
It does not include leveraging of funding resources for operations of the entire agency.

The City of Santa Maria is a participating jurisdiction in the County of Santa Barbara HOME
Consortium. The County, as the lead agency for the Consortium, monitors the matching
requirements for all Consortium HOME projects. Details on matching requirements and
leveraging of resources for HOME projects are included in the County’s CAPER.

**Managing the Process**
Staff in the Special Projects Division administers the Community Development Block Grant and
HOME Investment Partnerships Programs on behalf of the City. The division has a written
procedural manual that outlines guidelines and standardized procedures to ensure compliance with
program and comprehensive planning requirements. The City’s Block Grants Advisory
Committee heads up the public participation and allocations processes during the year. This is
a fifteen-member committee appointed directly by the City Council. The Committee conducts a
community needs workshop and site visits of all proposed projects and activities. A second
public hearing is conducted by the City Council. Special Projects Division staff prepares all
necessary contracts and loan agreements and implements all projects and activities. Staff works
directly with other City departments, particularly the City Manager, City Attorney, Finance, Risk
Management, Public Works/Engineering, Recreation and Parks, and Community Development
Department (Planning and Building Divisions) to ensure that all local and federal requirements are
complied with. Staff also works cooperatively with the County of Santa Barbara Housing and
Community Development Department to implement projects under the HOME Investment
Partnerships Program, the Continuum of Care and the Ten Year Plan to End Chronic
Homelessness. Additional information on compliance with performance measurement and
monitoring requirements is provided under Part III of this document.
Changes in Program
The City evaluates the progress and effectiveness of its activities and projects in addressing its needs, goals and objectives on an ongoing basis. During the reporting period, all public service activities made substantial progress in meeting their goals so no changes are recommended.

The City's Special Projects Division manages the Residential Rehabilitation Loan Program that provides deferred home improvement loans to low- and moderate-income residents. CDBG funds have been allocated to make deferred loans that require no payments until the subject property is no longer owned and occupied by the borrower. An eligible homeowner can borrow up to $40,000.00. During the reporting period, two additional loans were approved and completed in FY 2013-14. Funds under this program have been expended and there will be no further residential rehabilitation loans. However, the City of Santa Maria has provided CDBG funding to and contracted with Community Action Partnership of San Luis Obispo, Inc. (CAPSLO) to offer minor home repair services. This program started in FY 2013-14 and benefits low and very low-income households in Santa Maria by constructing and installing handicapped access improvements, removal of architectural barriers, correcting health and safety problems and building code violations for eligible residential units. During the FY 2013-14 reporting period, CDBG funding was used to assist 17 households, which exceeded the agency's initial estimate of 12 households.

The City made every effort during the reporting period to implement its Consolidated Plan and Annual Action Plan and did not hinder plan implementation by any particular action or willful inaction. The City uses an Eligibility Analysis form that is prepared for each proposed and funded activity. All funded activities were determined to meet one of the national objectives and be an eligible use of CDBG funds.

B. RESOURCES MADE AVAILABLE WITHIN THE JURISDICTION

FEDERAL RESOURCES

Program: Community Development Block Grant Program (CDBG)
Grantee: City of Santa Maria
Expected: $1,203,000 ($1,173,000 Entitlement Grant and $30,000 in 2013-14 program income from the City's revolving loan programs)
Actual: $1,383,786 additional funds ($1,339,618 Entitlement Grant and $44,168 in 2013-14 program income from the City's revolving loan programs).
Comments: The total amount of funds expended during the fiscal year was $1,166,622. This included previous years' funding that was not expended as of the beginning of the fiscal year and program income expenditures. CDBG funds were committed and expended for activities described in Part C below.

Program: HOME Investment Partnerships Program (HOME)
Grantee: County of Santa Barbara HOME Consortium
Expected: $927,340 for the Consortium; $191,000 of this amount in entitlement funds to be allocated to the City of Santa Maria, a subrecipient under the County HOME Consortium.

Actual: $913,946 for the Consortium; $0 of this amount of entitlement funds was allocated to the City of Santa Maria, a subrecipient under the County HOME Consortium

Comments: The City did not receive an allocation of HOME funds from the County of Santa Barbara for Fiscal Year 2013-14. However, $60,000 from the County’s portion of HOME funding was allocated in July 2014 to continue the Tenant Based Rental Assistance (TBRA) program.

STATE RESOURCES

Program: Federal Emergency Solutions Grant Program (FESG)
Grantees: Emergency shelters and organizations that prevent homelessness
Expected: None in Fiscal Year 2013-14
Actual: None in Fiscal Year 2013-14
Comments: The California Department of Housing and Community Development (HCD) administers the FESG Program. The program may be used for a variety of costs related to the operation of emergency shelters, including lease payments, rehabilitation, essential services (i.e. counseling and case management), operational costs (such as utilities and insurance), homeless prevention activities and some operational staff costs.

LOCAL RESOURCES

Program: Business Retention & Attraction Loan Fund (City General Funds)
Expected: $1,000,000
Actual: $1,000,000
Comments: Five loans totaling $461,182.30 remained active as of June 30, 2013.

Program: County of Santa Barbara Human Services Funds
Expected: $1,214,100
Actual: $1,214,100
Comments: The County provides grants to human service providers through the Human Services Fund. Funds are generally used for operating costs and activity support. The funding is allocated in multi-year grants. To assist in the provision of transitional and homeless prevention services, the County provides grants to homeless service providers through the Human Services Fund. Funds are generally used for operating costs and activity support. The funding is allocated every three years in three-year grants. For the 2011, 2012 and 2013 fiscal years, $1,214,100 was available countywide for human services, including transitional and homeless prevention services, to approximately 37 agencies. Approximately $106,196 is available annually through the Child Abuse Prevention, Intervention and Treatment (CAPIT) Fund. In addition, approximately $125,980 is available over a three-year period through the Children’s Trust Fund (CTF).
C. INVESTMENT OF AVAILABLE RESOURCES

1. Prevent homelessness and address critical emergency, at-risk youth, and special needs

   Assist persons in need of food, shelter, clothing or safety on an emergency basis, and address the housing and service needs of the elderly, frail elderly, persons with mental, physical, and developmental disabilities, and persons with AIDS. The safety provision is defined as an immediate threat to an individual's physical well being. Prevent juvenile delinquency and divert at-risk youth from gang involvement, crime, substance abuse, family violence, school problems, and out-of-control behavior.

   - Non-Profit Facilities Program

   **Good Samaritan Shelter, Inc. / Emergency Shelter Restroom Rehabilitation**
   
   Location: 401 “C” West Morrison Avenue
   Funds Allocated: $78,000 (FY 2013-14)
   Funds Expended: $78,000
   
   Project Description and Progress: The emergency shelter serves homeless individuals and families that are in need of shelter and food and do not have the financial resources available to consider other options. CDBG Capital funding was used to reconstruct the common bathroom facilities for the emergency shelter. When built in 2002, these facilities were not designed to handle the heavy usage which the shelter has experienced in the last few years. Approximately 65 showers take place in the facility on a daily basis.

   **Good Samaritan Shelter, Inc. / Family Transitional Shelter Restroom Rehabilitation**
   
   Location: 401 “A” West Morrison Avenue
   Funds Allocated: $25,000 (FY 2013-14)
   Funds Expended: $25,000
   
   Project Description and Progress: The family transitional shelter restroom serves homeless individuals and families that are in need of shelter and food and do not have the financial resources available to consider other housing options. CDBG Capital funding was used to rehabilitate the restroom at the transitional shelter. The facility is a modular structure that was built in 2003 and had not been upgraded since.

   **Santa Maria Independent Living Environment / OPTIONS Fire Sprinkler System**
   
   Location: 1106 N. School Street
   Funds Allocated: $25,254 (FY 2012-13) & $14,230 (FY 2013-14)
   Funds Expended: $39,484
   
   Project Description and Progress: This home is licensed by the Department of Public Health and provides supervised housing, independent living skills, and personal services to adults with developmental disabilities. CDBG Capital funding was used to
install a fire sprinkler system at the 1106 N. School Street location. Work on the FY 2012-13 project began toward the end of that fiscal year and ended in the middle of FY 2013-14. The agency first had to complete work pertaining to it’s FY 2012-13 group home renovations before beginning the FY 2013-14 project.

**Council on Alcoholism and Drug Abuse (CADA) / Carpet Replacement**

- **Location:** 526 E. Chapel Street
- **Funds Allocated:** $7,250 (FY 2013-14)
- **Funds Expended:** $7,250

**Project Description and Progress:** CADA offers a diversion program for first-time misdemeanor juvenile offenders that offers community service restitution. The Teen Court program is the only peer review court for juvenile offenders in Santa Barbara County. CDBG Capital funds were used to carpet the entire building that houses CADA. The building is the main office and services center for CADA. The carpet was extremely worn and presented safety issues.

**Public Facilities and Improvements**

**City of Santa Maria Recreation & Parks / Northwest Rejuvenation Project**

- **Location:** 1300 N. Western Avenue
- **Funds Allocated:** $692,767 (Phase 1) & $71,601 (Phase 2)
- **Funds Expended:** $11,563.04

**Project Description and Progress:** The proposed project includes the rejuvenation of one of the City’s oldest parks, Oakley Park. It was established in July 1962 and since then has been used by thousands of neighborhood and community residents. The park has undergone overuse and dilapidation due to population growth, the increase in the number of people living in the surrounding areas, and the shared use of the park between the City, the school district, and recreational Little League. CDBG Capital funding will be used to complete Phase 1 and part of Phase 2 of three phases. Specifically, Phase 1 includes the creation of a parking lot for 37 vehicles; the purchase and installation of 20 solar powered lights to help reduce criminal activity in the park and surrounding streets providing a safe, well-lit park and neighborhood area; the construction of a restroom; and, the installation of a playground. The City has already procured funding through a State grant program for the purchase and installation of the playground. Phase 2 includes the restoration and joining of a pathway, updating the dilapidated baseball fields, constructing a walking path with outdoor exercise equipment, and building an additional thirty-seven vehicle parking lot.

**Public Services Program**

**Alliance for Pharmaceutical Access**

- **Location:** 505 East Plaza Drive
- **Outputs - Projected:** 75 uninsured and underinsured individuals during reporting period with CDBG funds and 1,500 individuals overall assisted through the program.
- **Outputs - Actual:** 76 uninsured and underinsured individuals during reporting period with CDBG funds and 1,059 individuals assisted overall through the program.
program.

Outcomes - Projected: The short-term goal is to provide 75 individuals with 125 units of medication (one 3-month supply). The long-term goal is to increase the health of individuals participating in the program.

Outcomes - Actual: The short-term goal was met by providing 76 individuals with 228 units of medication. The long-term goal was also met. Patients reported that with APA services they know that their health has improved. Many reported being relieved of the stress of having to choose between medications and basic necessities. Patient logs were maintained as well as calls were made to ensure medications were being received.

Funds Allocated: $6,000 (FY 2013-14 CDBG)

Funds Expended: $6,000

Activity Description and Progress: Alliance for Pharmaceutical Access (APA) is specifically designed to assist and educate the disadvantaged in obtaining or securing prescribed medications directly from pharmaceutical companies at no cost. They provide a bilingual, bicultural staff that helps those persons who lack prescription insurance coverage to apply directly to the pharmaceutical company. On average each one of APA's clients secures four medications and returns three to four times a year for refills and medical updates such as prescription and provider information. A unit of service is a three-month supply of medication; most medications have three refills per year. CDBG funds were used for operating costs.

Alzheimer’s Association

Location: 120 E. Jones Street, Suite 113

Outputs - Projected: 10 clients and 30 referrals with CDBG funds and 100 clients and 100 referrals overall in the program.

Outputs - Actual: 10 clients and 30 referrals with CDBG funds and more than 100 clients and 100 referrals overall in the program.

Outcomes - Projected: To increase the units of service from quarter to quarter in both care consultation and information and referrals.

Outcomes - Actual: Units of service from quarter to quarter increased in both consultation and information and referrals. During the first quarter the agency offered 7 units of care consultations and 36 units of information and referrals and during the second quarter the agency offered 9 units of care consultations and 197 units of information and referral.

Funds Allocated: $3,000 (FY 2013-14 CDBG)

Funds Expended: $3,000

Activity Description and Progress: The agency provides five core services under the Family Services Program. The Santa Maria CDBG program partially funded two of these types of services. They are the “Care Consultations” and “Information and Referrals”. The clients served were elderly, frail elderly, family caregivers of persons with dementia, as well as people with dementia. CDBG funds were used for operating costs.

Catholic Charities

Location: 607 West Main Street

Outputs - Projected: 1,685 very low-income, at-risk persons through CDBG funds and 10,500 persons overall through the program.
Outputs - Actual: 1,063 very low-income, at-risk persons served through CDBG funds and 6,621 persons through the program.
Outcomes - Projected: At least 7,200 unduplicated customers will have received supplemental and nutritious food, and 1,100 (12%) of those will no longer need to return for food distribution services.
Outcomes - Actual: The number of unduplicated customers who were assisted with food amounted to 6,621 persons. These persons were provided nutritious food to supplement their needs. Many of the families who requested help with food assistance did not return after their initial food shortfall was satisfied. Of the total number of customers requesting help with food, 1,528 (23%) of them no longer need help with this service. The number of unduplicated persons is a bit lower than projected because each person required more funding that anticipated.
Funds Allocated: $20,145 (FY 2013-14 CDBG)
Funds Expended: $20,145
Activity Description and Progress: Catholic Charities provides basic social services, such as rent assistance, utility assistance, food, clothing, household necessities and other emergency assistance to low and very low-income families in need. Catholic Charities is the only local agency that provides a year-round food pantry and rent assistance in an effort to prevent low-income families from being evicted from their homes. The agency provides case management and counseling services to assist families in becoming economically stable and self-sufficient. During the reporting period, a total of 17 adult fire victims and five children fire victims received CDBG rental assistance in the amount of $3,166.22.

Community Action Commission/Senior Nutrition Services
Location: Atkinson Community Center (1000 North Railroad Avenue), Elwin Mussell Senior Center (510 East Park Street), Santa Maria Community Kitchen (401 West Morrison Avenue), Union Plaza (120 North Broadway), and Citywide

Outputs - Projected: 4 low-income elderly persons with CDBG funds and 384 low-income elderly persons served by the program overall.
Outputs - Actual: 4 low-income elderly persons were served with CDBG funds and 369 low-income elderly persons served by the program overall.
Outcomes - Projected: 100% would have at least one-third of their daily nutritional needs met by the Healthy Senior Lunch Program. 75% of participants who would have to choose between purchasing food and paying for health care or prescription drugs will receive a hot, nutritious lunch daily and be able to afford health care or prescription drugs. 65% of participants who would have to choose between purchasing food and paying for rent, housing, and/or utilities will receive a hot, nutritious lunch daily and be able to pay their bills.
Outcomes - Actual: 100% received at least one-third of their daily nutritional needs through the Healthy Senior Lunch Program. 60% of participants who would have to choose between purchasing food and paying for health care or prescription drugs will receive a hot, nutritious lunch daily and be able to afford health care or prescription drugs. More than 50% of participants who would have to choose between purchasing food and paying for rent, housing, and/or utilities will receive a hot, nutritious lunch daily and be able to pay their bills.
Funds Allocated: $5,000 (FY 2013-14 CDBG)
Funds Expended: $5,000
Activity Description and Progress: The Community Action Commission Senior Nutrition Service...
Program provides hot, nutritious meals to elderly persons on a daily basis at three congregate sites as well as delivers meals to those elderly persons who are homebound due to illness, disability or frailty. The program focuses on disadvantaged, elderly persons and strives to meet the nutritional, social and economic needs of its clients. CDBG funds in the amount of $5,000 were allocated and expended to continue this program in Santa Maria. During the fiscal year, 369 elderly persons were served meals at the four congregate dining centers in the City and meals were delivered to those who were homebound. Seniors received meals five days a week (Monday through Friday) at congregate centers. Clients in the home-delivery program received five hot meals a week as well as two frozen meals for the weekend.

**Community Action Partnership of San Luis Obispo County (CAPSLO) / Liberty Tattoo Removal Program**

*Location:* Santa Maria City Limits (Office: 1411 Marsh Street, Suite 206, San Luis Obispo, CA 93401

**Outputs-Projected:** 10 unduplicated youth through CDBG funds and 35 unduplicated youth overall through the program.

**Outputs-Actual:** 14 unduplicated youth served through CDBG funds and 35 unduplicated youth overall through the program.

**Outcomes-Projected:** 25 laser removal treatments will be provided to ten youth and 120 hours of volunteer work will be completed by the ten youth.

**Outcomes - Actual:** 68 laser removal treatments were provided to 14 youth and 1,448 volunteer hours were completed by these 14 youth.

**Funds Allocated:** $4,000 (FY 2013-14 CDBG)

**Funds Expended:** $4,000

**Activity Description and Progress:** The program benefits low to moderate-income people by removing anti-social tattoos that keep them connected to a life they no longer want to live. The tattoo(s) act as a barrier preventing the person from moving forward and becoming productive, healthy, and/or self-sufficient family and community members. CDBG funds were used for operating expenses.

**Community Partners in Caring**

*Location:* 120 E. Jones Street, Suite 123

**Outputs - Projected:** 300 low-income frail, elderly, disabled and homebound persons through the program during the reporting period.

**Outputs - Actual:** 154 low-income elderly, disabled and homebound persons through the first two quarters of the reporting period.

**Outcomes - Projected:** To provide support services aimed at keeping 100% of the elderly served by the agency with the highest level of service, improving their quality of life. At least 3,000 units of service will be provided.

**Outcomes - Actual:** 100% of those served reported being extremely satisfied with CPIC services. 3,770 units of service were provided.

**Funds Allocated:** $8,000 (FY 2013-14 CDBG)

**Funds Expended:** $8,000

**Activity Description and Progress:** Community Partners in Caring utilizes volunteers from the Interfaith Volunteer Caregiver Program (IVCP) to provide services such as friendly visiting, chore
services, yard work, respite care, telephone reassurance, light housekeeping, transportation, personal business aid, and translation to low-income frail, elderly, disabled and homebound adults, thus delaying the need for long-term institutional care. CDBG funds were used for operating expenses associated with running the program in Santa Maria.

**Council on Alcoholism and Drug Abuse (CADA) / Teen Court**

*Location:* CADA Main Office, 526 E. Chapel St.; Santa Maria Superior Court, 312 E. Cook St.

*Outputs - Projected:* 16 youth will be served through the help of CDBG funds.

*Outputs – Actual:* 72 youth were served through the help of CDBG.

*Outcomes - Projected:* 93% of those teens referred to the program will receive an intake assessment and agree to participate in a Teen Court hearing.

*Outcomes - Actual:* 90% of those teens referred to the program received an intake assessment and agreed to participate in a Teen Court hearing.

*Funds Allocated:* $7,500 (FY 2013-14 CDBG)

*Funds Expended:* $7,500

**Activity Description and Progress:** Teen Court is a diversion program for first-time misdemeanor juvenile offenders that offers community service restitution. The Teen Court program is the only peer review court for juvenile offenders in Santa Barbara County. The program serves youth through peer review court, case management, intervention, education, workshops, and support groups. CDBG funding was used for operating expenses associated with running the program.

**Domestic Violence Solutions/ Emergency Shelter**

*Location:* Suppressed

*Outputs - Projected:* Four very low-income, homeless, battered women and children will be served with CDBG funds, but 130 very low-income, homeless, battered women and their children will be served overall.

*Outputs - Actual:* Four very low-income, homeless, battered women and children were served, but a total of 106 women and children were served overall through the program.

*Outcomes - Projected:* To provide immediate access to a confidential and safe place where families can focus on changing their lives free of violence.

*Outcomes - Actual:* Provided immediate access to a confidential and safe place where families have been able to focus on changing their lives free of violence.

*Funds Allocated:* $8,000 (FY 2013-14 CDBG)

*Funds Expended:* $8,000

**Activity Description and Progress:** Domestic Violence Solutions (DVS) provides the only emergency shelter on a 24-hour basis in Santa Maria to battered women and their children. The shelter program includes a structured program of goal setting, counseling, support groups and advocacy for financial, legal, permanent housing, medical and child care assistance. Other services provided by DVS include crisis intervention, education, advocacy, non-resident counseling support groups and parenting classes. The Domestic Violence Emergency Response Team (DVERT) allows trained client advocates to respond with law enforcement to 9-1-1 emergency domestic violence calls. CDBG funds were used for operating expenses.
Fighting Back Santa Maria Valley / Check, Connect and Respect
Summer Tutoring Program
Location: Various areas throughout the Santa Maria Valley
Outputs - Projected: 40 youth will be assisted with the help of CDBG funds and 368 youth will be assisted by the program overall.
Outputs – Actual: 20 youth were assisted with the help of CDBG funds and an estimated 368 youth were assisted by the program overall.
Outcomes - Projected: To assist students to improve their reading levels and increase literacy.
Outcomes - Actual: Current top performing students are achieving their goals and leveling up to more challenging lessons, scoring over 94% on SeeReaders, and completing their activities with scores of 100%.
Funds Allocated: $4,000 (FY 2013-14 CDBG)
Funds Expended: $4,000
Activity Description and Progress: The program serves families who are dealing with adolescent behavioral problems. Most of the youth served are identified during the school year as needing mentoring and tutoring due to poor academic performance related to disruptive personal or family situations. These students are at high risk of losing units due to academic failure and increased truancy. CDBG funds were used for operating costs.

Foodbank of Santa Barbara County / Food Distribution Program
Location: 490 West Foster Road; Citywide
Outputs - Projected: 354 unduplicated persons with CDBG funds and 59,000 unduplicated persons overall through the program.
Outputs - Actual: 371 unduplicated persons with CDBG funds and 89,835 unduplicated persons overall through the program.
Outcomes - Projected: To increase the poundage of food distributed to Santa Maria by 5 percent to residents of the City of Santa Maria through the Warehouse Distribution Program, Brown Bag Program for seniors, Picnic in the Park Program, Mobile Farmer’s Market Program and Kids’ Farmer’s Market Program.
Outcomes - Actual: The measure was achieved. 5.99 million pounds, of which CDBG funding subsidized 37,799 pounds.
Funds Allocated: $12,000 (FY 2013-14 CDBG)
Funds Expended: $12,000
Activity Description and Progress: The Foodbank collaborates with a network of 68 food pantries, afterschool programs, soup kitchens and shelters in Santa Maria to provide nutritious food and human services to the low-income population. The Foodbank manages 16 Direct-to-Client Programs in Santa Maria. CDBG funding was used for supplies such as food purchases.

Good Samaritan Shelter, Inc. / Detox Program
Location: 401 West Morrison Avenue, “B”
Outputs - Projected: 5 unduplicated individuals will be served through CDBG funds and 220 individuals will be served through the program overall.
Outputs - Actual: 5 unduplicated individuals were served through CDBG funds and 206 individuals were served through the program overall.

Outcomes - Projected: 75% of detox clients will successfully complete detox, with a minimum of 14 days stay and 100% of detox clients will receive physical health assessments and TB testing while residing in detox.

Outcomes - Actual: 80% of detox clients successfully completed detox and 100% of detox clients will receive physical health assessments and TB testing while residing in detox.

Funds Allocated: $5,000 (FY 2013-14 CDBG)
Funds Expended: $5,000

Activity Description and Progress: Good Samaritan Shelter, Inc. (GSSI) provides residential detoxification 365 days a year in the Santa Maria Detox Program, for up to 21 days per client. The social model detox program currently houses 12 beds that provide residential detoxification for the homeless individuals within the Santa Maria Valley. The program for detoxification from drug and/or alcohol abuse provides necessary support and needs to the homeless in the community. Good Samaritan Shelter also provides assessment of each client and then offers necessary referrals for clients to seek financial, medical, and any other necessary support on an as needed basis. CDBG funds covered part of the operating expenses.

Good Samaritan Shelter, Inc. / Emergency Shelter Services
Location: 401 West Morrison Avenue

Outcomes - Projected: 25 very low-income homeless persons with CDBG funds and 750 persons overall through the program.
Outcomes - Actual: 25 extremely low-income homeless persons with CDBG funds and 675 persons overall.

Activity Description and Progress: Good Samaritan Shelter, Inc. (GSSI) provides numerous programs and services to homeless families and individuals in Santa Maria. It is the only emergency homeless shelter provider in Northern Santa Barbara County, providing critical services to the residents of Santa Maria. It is the goal of Good Samaritan to assist the homeless in achieving economic independence and self-sufficiency. Services offered include food, shelter, clothing, medical and dental screening, drug and alcohol detoxification and treatment, job training, job search assistance, part-time employment, mental health counseling and assistance, social services, after-school tutoring, parenting and budget training, prenatal care, direct assistance to children, and transitional housing. CDBG funds were used to cover approximately 3 percent of the operating expenses.
Independent Living Resource Center (ILRC) / Deaf Outreach
Location: 327 East Plaza Drive #3-A
Outputs - Projected: 18 low-income disabled persons with the assistance of CDBG funds and 150 people served through the program overall.
Outputs - Actual: 14 low-income disabled persons served with CDBG funds and 117 people served overall through the program.
Outcomes - Projected: 98% of all Interpreter requests for communication access made by consumers will be filled and completed by a qualified Interpreter.
Outcomes - Actual: Goals exceeded. 99% of all Interpreter requests for communication access made by consumers were filled and completed by a qualified Interpreter.
Funds Allocated: $7,000 (FY 2013-14 CDBG)
Funds Expended: $7,000
Activity Description and Progress: The Independent Living Resource Center (ILRC) provides individualized training for consumers with disabilities to assist them in learning and practicing life-essential activities of daily living. The Deaf Outreach program provides sign language interpretation services for the deaf and hard of hearing in matters pertaining to financial management, health care, adaptive equipment, benefits, and language/self-advocacy skills needed in order to access community services. CDBG funds will be used to cover operating expenses.

Legal Aid Foundation of Santa Barbara County/Emergency Legal Services
Location: 301 South Miller Street, Suite #121
Outputs - Projected: 65 very low-income households will be assisted with direct legal services and information assistance with the help of CDBG funds and 1,300 unduplicated people will be assisted overall through the program.
Outputs - Actual: 101 very low-income households were assisted with direct legal services and information assistance with the help of CDBG funds and 2,709 unduplicated people were assisted overall through the program.
Outcomes - Projected: Preserve a client’s personal safety by assisting in obtaining restraining orders against batterers and/or abusers. In addition, to ensure that clients have decent and habitable housing and that they have the bare essential resources to survive by assisting them in obtaining or reinstating eligibility for public benefits.
Outcomes - Actual: During the reporting period, the agency assisted clients with domestic violence cases, elder abuse, guardianships, housing, public education and collaboration, and improvements.
Funds Allocated: $15,000 (FY 2013-14 CDBG)
Funds Expended: $15,000
Activity Description and Progress: Legal Aid Foundation provides free emergency legal assistance to very low-income, indigent and elderly Santa Maria residents on civil legal issues involving potential homelessness (evictions and substandard housing conditions), family disputes (domestic violence restraining orders, child custody, elder abuse), income maintenance (Social Security, Food Stamps, CalWORKS), education and access to health care, and general civil matters that are of a compelling nature and affect basic needs. Services include advice and counsel, preparation of necessary legal documents such as restraining orders, self-help materials,
housing and family law clinics, and direct representation. The office has two intake workers, three staff attorneys and a legal assistant. Office attorneys represented clients before the Superior Court and at Administrative Law hearings, advocated for in the community, gave legal counsel and advice, created and distributed legal help materials, and provided community education seminars to staff of other agencies and to the general public to promote understanding of individual rights and responsibilities under the law. CDBG funds were used for operating expenses to continue to provide emergency legal services in Santa Maria.

North County Rape Crisis & Child Protection Services
Location: 301 S. Miller Street, Suite 103
Outputs - Projected: 364 survivors of rape and significant others of sexual assault, child abuse, and others seeking assistance will be served with CDBG funds; however, 8,040 survivors of rape and significant others will be served overall through the program.
Outputs - Actual: 391 survivors of rape and significant others of sexual assault, child abuse, and others seeking assistance were served with CDBG funds; however, a total of 8,253 individuals received services through the program.
Outcomes – Projected: That at least 90 percent of sexual assault survivors find the agency’s services to be helpful in alleviating their initial trauma and/or provide useful resources and information.
Outcomes - Actual: Of the 61 survivors of sexual assault, child abuse and others in crisis using services funded through CDBG, all were surveyed to determine whether they believed the services were helpful. 97 percent reported that the services helped to alleviate their initial trauma and/or provided useful resources and information.
Funds Allocated: $10,000 (FY 2013-14 CDBG)
Funds Expended: $10,000
Activity Description and Progress: North County Rape Crisis and Child Protection Center benefits every member of the community who is in need of support, information, or direct services. All services are provided free of charge. The direct services component primarily serves survivors of sexual assault and child abuse, as well as their families; the education/prevention component serves women, men, and especially children of all ages. The majority of Center clients are low-income, and all Center services are offered in both Spanish and English. In addition, the center’s eleven-week intensive advocate training is open to all interested members of the community desiring further information on these issues. CDBG funds were used for operating expenses and supplies for the program.

Pacific Pride Foundation / Necessities of Life Food Pantry
Location: 819 West Church Street
Outputs - Projected: 140 low-income, disabled HIV-positive or AIDS-diagnosed persons and their family members.
Outputs - Actual: 126 low-income, disabled HIV-positive or AIDS-diagnosed persons and their family members.
Outcomes - Projected: Assist participants living with or affected by HIV/AIDS in maintaining and improving their nutrition.
Outcomes - Actual: 100% of participants living with or affected by HIV/AIDS reported that
participating in this program helped maintain or improve their nutrition.
Funds Allocated: $10,000 (FY 2013-14 CDBG)
Funds Expended: $10,000

Activity Description and Progress: Pacific Pride Foundation North County Food Pantry program is open three days a week (two mornings/afternoons and one evening) offering free food and personal care products as well as providing early intervention, case management, benefits counseling, housing assistance, utility assistance, hot meals and emergency transportation for medical appointments or child care needs to persons who are HIV-positive or AIDS-diagnosed and their families in Santa Maria. The pantry provides HIV/AIDS-diagnosed persons a balanced diet and offers the assistance of staff and a registered dietitian who specializes in HIV and nutrition. The dietitian advises pantry staff on what types of food to keep in stock to help minimize rapid weight loss, nutrient malabsorption and negative side effects of medications. Delivery of grocery items, as well as transportation to and from the store on shopping days is available to those clients too ill to transport themselves. Some of the clients are homeless, drug-addicted, or mentally ill and have a strong distrust of social service programs. Pacific Pride Foundation is the only agency in Santa Maria targeting its services to persons living with HIV/AIDS and their families. During the reporting year, 9,172 bags of groceries were distributed to those living with HIV/AIDS and their families. CDBG funds will be used for direct assistance to individuals, particularly for the Necessities of Life Pantry expenses for food.

Peoples’ Self-Help Housing Youth Education Enhancement Program (YEEP)
Location: Los Adobes de Maria II, 1148 W. Boone Street
Outputs - Projected: 60 low-income youth grades K-5 with expanded educational opportunities.
Outputs - Actual: 69 low-income youth in grades K-5 were provided 3 hours of educational opportunities after school.
Outcomes - Projected: 85% of 60 students will participate after school in 3 hours of educational activity each school day.
Outcomes - Actual: 85% of 69 students participated after school in 3 hours of educational activity each school day.
Funds Allocated: $5,000 (FY 2013-14 CDBG)
Funds Expended: $5,000

Activity Description and Progress: YEEP was started in response to requests from resident parents who experienced their children struggling academically and receiving low grades in school. The program is offered in a center equipped with computers and internet access, a library, kitchen, and youth restrooms. The program provides 15 hours of educational services per week during the school year for 60 children ages 5-12. YEEP offers unique educational enrichment activities in the arts, music, science, math, drama, writing, reading, nutrition, etc. CDBG funds were used for operating expenses.

Santa Barbara County Sexual Assault Response Team (SART)
Location: Marian Medical Center, 505 E. Plaza Drive
Outputs – Projected: 22 victims will be assisted with the help of CDBG funds.
Outputs – Actual: 25 victims were assisted with the help of CDBG funds.
Outcomes - Projected: To provide each with appropriate resources and referrals to aid in the healing process.
Outcomes - Actual: Provided each client served with appropriate resources and referrals to aid in the healing process.
Funds Allocated: $6,800 (FY 2013-14 CDBG)
Funds Expended: $6,800
Activity Description and Progress: Santa Barbara County SART serves children, adolescents, and adult victims and witnesses of abuse by providing forensic interviews and forensic medical examinations by trained professionals. The target population for this grant is abused and neglected children in Santa Maria. The actual number of people assisted was higher than projected. The funds that were not expended on forensic interviews were utilized to transport a victim of sexual abuse from Mississippi to Santa Maria in order for a forensic interview to be conducted. CDBG funds were used for operating expenses.

Santa Maria Independent Living Environment, Inc. (SMILE / OPTIONS)
Location: 937 W. Alvin Ave., 1106 N. School St., 952 E. Tunnell
Outputs - Projected: Provide homes and services to 14+ individuals with developmental disabilities.
Outputs - Actual: 16 individuals with developmental disabilities were provided with homes and services.
Outcomes - Projected: To maintain currently developed skills and continue to increase capabilities of the clients.
Outcomes - Actual: Individuals goals were established for health and safety, social skills, independent living, self-care and behavior.
Funds Allocated: $12,363 (FY 2013-14 CDBG)
Funds Expended: $12,363
Activity Description and Progress: SMILE/OPTIONS provides ongoing low-income housing and 24-hour residential services for persons with developmental disabilities. Normal capacity is 16 persons. Staff assists clients in self-care, independent living skills, medical self-help, social/recreational needs, and community integration. All of the clients receiving services are adults with developmental disabilities. They are between 20 and 66 years of age and ambulatory. All residents are involved in a day program or job, and require moderate supervision. During the reporting period, CDBG funds were used for the salary of the House Supervisor who maintains management over one of the houses and provides additional support for the overall client program, which includes help in scheduling of staff writing of individual client program plans and support for the other House Managers and Community Support Staff.

Santa Maria Organization of Transportation Helpers (SMOOTH)
Location: Citywide
Outputs – Projected: 12 low and very low-income elderly persons with CDBG funds, but 461 low and very low-income elderly person served through the program overall.
Outputs – Actual: 12 low and very low-income elderly persons with CDBG funds, but 247 low
and very low-income elderly person served through the program overall.

**Outcomes - Projected:** At least 90% of survey respondents will report they are very satisfied with the service and it makes a large difference in their quality of life.

**Outcomes - Actual:** 100% of survey respondents reported that the service made a “large difference in the quality of their lives”.

**Funds Allocated:** $7,500 (FY 2013-14 CDBG)

**Funds Expended:** $7,500

**Activity Description and Progress:** SMOOTH is a non-profit transportation service providing contract services for the City of Santa Maria transit system for 27 years. This program transports low-income elderly, frail and disabled residents of Santa Maria to vital medical and life enhancing appointments. SMOOTH provides curb-to-curb transportation for those seniors who are unable to walk to a bus stop or drive themselves due to diminished capacity. During the fiscal year, CDBG funds were used to cover the costs of fuel in order to continue this program in Santa Maria.

**Santa Maria Valley FISH Meals On Wheels**

**Location:** Citywide

**Outputs - Projected:** 60 unduplicated low-income elderly and disabled persons will be served with CDBG funds and 160 persons will be served overall.

**Outputs - Actual:** 60 unduplicated low-income elderly and disabled persons were served with CDBG funds and 160 persons were served overall.

**Outcomes - Projected:** To provide 17,500 meals for the fiscal year.

**Outcomes - Actual:** Provided 17,500 meals for the fiscal year.

**Funds Allocated:** $8,000 (FY 2013-14 CDBG)

**Funds Expended:** $8,000

**Activity Description and Progress:** Santa Maria Valley FISH Meals on Wheels delivers hot meals prepared by Marian Residence on a daily basis to low-income, elderly and disabled clients who have special dietary needs due to medical conditions. This is the only local agency that provides special diet meals to diabetic, renal, heart, cancer or HIV/AIDS patients who are not elderly. Meals on Wheels has served the City of Santa Maria since 1972. They are now consistently serving 60 clients per day in Santa Maria. Volunteer staff totals 54. For the year, Meals on Wheels served 17,500 meals to 160 unduplicated clients. CDBG funds were used to cover operating expenses, as well as food, supplies, insurance, and other fees.

**Santa Maria Valley Youth and Family Center (SMVYFC) / Safe Child Program**

**Location:** 105 North Lincoln Street

**Outputs - Projected:** 30 clients assisted through the help of CDBG funds and 206 clients through the program overall.

**Outputs - Actual:** 60 clients were assisted through the help of CDBG funds and more than 200 clients assisted through the program overall.

**Outcomes - Projected:** At least 75% of clients will have increased their ability to create and maintain a safe environment that promotes the mental health of their family members as verified by the client reporting no incidents of out-of-control behavior or thoughts that threaten the safety of their children.

**Outcomes - Actual:** 88% of clients achieved the goal of increased ability to create and maintain a
safe environment that promotes the mental health of their family members
Funds Allocated: $9,000 (FY 2013-14 CDBG)
Funds Expended: $9,000

Project Description and Progress: The Santa Maria Valley Youth and Family Center (SMVYFC) provides individual, family and group counseling to low-income Santa Maria residents who have severe problems that compromise the safety of the children in the family (i.e. child abuse, family violence, danger to self and/or others, substance abuse) by destabilizing the family. The demand for counseling services far exceeds the SMVYFC’S ability to adequately meet community demand from these high-risk families. Agency services are targeted toward low-income youth aged 4-18 years and their families who are suffering from problems related to child abuse, substance abuse, domestic violence, divorce, and law enforcement involvement. SMVYFC is the primary referral resource for child abuse, substance abuse and children's issues in Santa Maria. While private practitioners deliver similar services, they do not serve low-income clients. SMVYFC works in partnership with area schools, the Probation Department, Child Protective Services, the County Mental Health Department and other social service agencies. CDBG funds were allocated to the Safe Child Program for operating expenses in order to continue to serve low-income residents who are at risk for potential harm to themselves or others.

Transitions Mental Health Association / The HUB: A Learning Resource Community
Location: 225 E. Inger, #101A
Outputs-Projected: 20 unduplicated persons will be assisted with the help of CDBG funds and 260 persons will be assisted overall through the program.
Outputs-Actual: 116 unduplicated persons were assisted with the help of CDBG funds and 304 persons were assisted overall through the program.
Outcomes-Projected: 85% of clients will report that their overall quality of life has improved because of the program.
Outcomes - Actual: 91% of clients reported that their overall quality of life improved because of the program.
Funds Allocated: $7,000 (FY 2013-14 CDBG)
Funds Expended: $7,000

Activity Description and Progress: The HUB will provide activities designed to promote social interaction, independence and mental health recovery. Individuals with mental illness can participate in regular meals and snacks, receive medical education, gain support toward their life goals, enjoy recreational activities, connect with others living with mental illness, serve as peer resources, and develop leadership skills through participating in the program. CDBG funds were used for direct assistance to individuals as well as travel and supplies.
2. **Expand educational and youth development opportunities**

Encourage programs to improve the academic performance and educational outcomes for youngsters aged preschool through post K-12. Support and encourage programs to provide literacy training and encourage life-long learning for adults.

- **Non-Profit Facilities Program**

  **Camp Fire Central Coast / Kitchen Renovation**

  - **Location:** 833 S. Pine Street
  - **Funds Allocated:** $4,450 (FY 2013-14)
  - **Funds Expended:** $1,676.31

  **Project Description and Progress:** This youth-oriented organization proposes to upgrade the kitchen in its cabin. The renovations include a new counter top; new paint and hardware for existing cabinets; new flooring or restoration of wood floor; new refrigerator; new stove; and new microwave. Volunteers will off-set much of the cost associated with the project. The project is expected to be completed during FY 2014-15.

- **Public Services**

  **Boys & Girls Club of Santa Maria Valley / After School and Summer Programming**

  - **Location:** 901 N. Railroad Avenue
  - **Outputs - Projected:** 9 youth with help of CDBG funds, but 1,892 youth overall through the program.
  - **Outputs - Actual:** 9 youth were served with the help of CDBG funds, and nearly 2,000 youth overall.
  - **Outcomes - Projected:** Club members will gain leadership and character skills that will give them a sense of community pride and desire to be productive citizens.
  - **Outcomes - Actual:** Based on daily attendance, progress in skills attained and completion of projects were noted and club members gained leadership and character skills.

  - **Funds Allocated:** $5,000 (FY 2013-14 CDBG)
  - **Funds Expended:** $5,000

  **Activity Description and Progress:** The Club programming provides after school programs and quality youth programs in a disadvantaged neighborhood. Club members receive specialized programming in character and leadership development; education and career development; health and life skills; the arts; and, sports, fitness and recreation. Club members also receive day care, supervision, a safe place/shelter, mentorship and lunch during summer and snacks during the school year. CDBG funds in the amount of $5,000 were allocated and expended for operating costs.
3. **Provide affordable housing**

Develop and support programs to increase the supply of affordable housing for low and moderate-income households, particularly working families living in poverty, maintain and upgrade existing low- and moderate-income neighborhoods, preserve the affordable housing stock, and provide rental assistance to alleviate rental cost burden experienced by low-income families and individuals.

- **HOME Investment Partnerships Program**

**Good Samaritan Shelter Permanent Housing/ Casa de Familia Apartments**

- **Location:** 403 West Morrison
- **Target Population:** 16 very low and extremely low-income families
- **Households/Persons Assisted:** 16 very low and extremely low-income families
- **Funds Allocated:** $1,806,237 ($200,000 in FY 2004-05 HOME; $278,201 in FY 2007-08 HOME; $297,503 in FY 2007-08 CDBG; $408,145 in FY 2009-10 HOME; $305,069 in FY 2010-11 HOME; $317,319 in FY 2011-12 CDBG)
- **Funds Expended:** $1,191,415 in HOME funds, and $330,553 in CDBG funds expended at the end of reporting period.

**Project Description and Progress:** In the Spring of 2012, Good Samaritan Shelter, Inc. (GSSI), started construction of a new apartment complex that will consist of five 2-bedroom units and ten 3-bedroom apartment units for homeless, low-income families. This complex is being constructed on a parcel of land located at 403 West Morrison in Santa Maria and already owned by GSSI. The project site is being developed by GSSI as a campus-style complex of buildings that already houses a 76-bed emergency shelter, 52-bed family transitional shelter, drug and alcohol detoxification treatment facility, and a Head Start facility in addition to a dining room and kitchen facility. Also, in collaboration with other agencies, GSSI provides on-site supportive services including case management, child care, after-school programs, transportation, mental and public health assessments and referrals, life skills training, and basic necessities, such as food and clothing.

The proposed project known as Casa de Familia, will target those homeless families that do not have the financial resources available to afford permanent market housing options. While a tenant screening process will be conducted, GSSI will not discriminate against families who have prior evictions or credit problems on their records. GSSI will assess families based on their income and will charge only 30% of household income for rent. This will allow them the security of permanent housing and stability while preparing them for transition to market rate housing. The proposed project is the final step in a continuum of care approach being used by GSSI to combat homelessness and facilitate family self-sufficiency and financial independence. Originally, there was State funding available to fund a sizeable portion of the project. However, with the State's financial crisis, that funding was cancelled. The financing gap was filled with additional HOME funding. Construction began in April 2012 and was completed in October 2013 with full occupancy achieved in November 2013.
Peoples’ Self-Help Housing Corporation / Los Adobes de Maria III Apartments

Location: Citywide
Target Population: Low-income, working families
Households/Persons Assisted: None during the reporting period.
Funds Expended: $200,000 (FY 2010-11), $347,403 (FY 2011-12), $253,745 (FY 2012-13) = Total CDBG Expended $801,148. HOME funds will be used for construction.
Program Description and Progress: Peoples’ Self-Help Housing Corporation’s (PSHHC) Los Adobes de Maria III apartment project consists of the acquisition of 1.43 acres in order to construct 40 apartments. CDBG funding was used for acquisition of the land in order to move forward with the construction. The acquisition was completed in August 2012. The site is an ideal location near the corner of Blosser and Boone Streets, close to services and public transportation. A 69,000 square foot shopping center with retail, grocery and restaurant space has been constructed adjacent to the site by a private developer. The residents of the apartments will benefit from the services and retail businesses located at the commercial project, and may be able to find jobs there. During the reporting period, PSHHC was actively securing financing for construction of the apartment complex and finalizing construction plans. PSHHC intends to apply for tax credit financing in March 2015. If they are successful in securing the tax credit financing, construction of the project will begin shortly thereafter.

City of Santa Maria / Tenant Based Rental Assistance Program

Location: Citywide
Target Population: Low-income households
Households/Persons Assisted: 174 households
Funds Allocated: $100,000 (FY 2012-13 HOME)
Funds Expended: $100,000
Program Description and Progress: The Tenant Based Rental Assistance Program provides security deposit assistance through a Qualified Referring Agency (QRA) to qualified low-income households that provide grants for up to 50 percent of the required security deposit to low-income families to assist with overcoming obstacles to obtaining housing. In order to access the program, participants must apply for assistance through a Qualified Referring Agency (QRA). The following local non-profit agencies have been approved as QRA’s: Housing Authority of the County of Santa Barbara, Peoples’ Self Help Housing Corporation, and Good Samaritan Shelter, Inc. Eligible participants are individuals whose income is at 60 percent or less of the area median income by household size as determined by HUD. Since the program began in July 2010, the City has assisted a total of 597 households.
Community Development Block Grant Program

**Housing Trust Fund of Santa Barbara County / Workforce Homebuyer Down Payment Program**

*Location:* Citywide  
*Target Population:* 15 low-income, working families  
*Households/Persons Assisted:* 18 low-income, working families assisted  
*Funds Allocated:* $78,750  
*Funds Expended:* $78,750  

**Program Description and Progress:** The Housing Trust Fund of Santa Barbara County’s Workforce Homebuyer Down Payment Program (originally called the First Time Homebuyer Assistance Program), provides pre-purchase counseling, deferred payment down payment loans and closing cost grants to assist up to 15 low-income families within the City of Santa Maria in purchasing an entry-level home. The loans will be structured as 30-year deferred payment ‘soft second’ averaging $37,300 per homebuyer (with a maximum loan of $42,000). Funding for the loans is provided from a $1.2 million State HCD grant to the Housing Trust Fund. The homebuyers will also receive a grant of $3,000 from CDBG funds to help cover home purchase closing costs. The combined homebuyer financial assistance will help expand homeownership opportunities for working families. Participants under this program must have a combined household income that fall within federal and state definition of low income, or up to the maximum of 80 percent of the area median income, adjusted for household size. In addition, homebuyers seeking assistance under this program must meet the following criteria: 1) Applicant must live or work in Santa Maria; 2) Applicant must qualify as a first-time homebuyer under the State definition; 3) Homebuyer must occupy their home as a principal residence; 4) The size of the eligible home must be sufficient for the household so that there is no overcrowding; and 5) Borrower must complete a homebuyer education program, secure pre-approval of a first mortgage loan from a participating lender, have their income certified and have satisfactory credit and job/income stability. During the FY 2013-14 reporting period, 12 qualified families were assisted in purchasing a home in addition to 6 qualified families assisted in FY 2012-13 for a total of 18 assisted under the program. This program is completed and all funding has been expended.

**Residential Rehabilitation**

**City of Santa Maria / Residential Rehabilitation Loan Program**

*Location:* Citywide  
*Target Population:* Low-income homeowner households  
*Households/Persons Assisted:* Two low-income elderly homeowner households assisted  
*Funds Allocated:* $74,562 (CDBG Program Income)  
*Funds Expended:* $74,562  

**Program Description and Progress:** The purpose of the Residential Rehabilitation Loan Program is to preserve the City’s existing housing stock and improve the living conditions of the City’s elderly, disabled and low- and moderate-income homeowners. The program first requires the correction of any building code violations. Homeowners may then undertake other needed repairs and improvements that will make their homes more habitable and handicap-accessible. Activities not directly related to improving the property, or those that do not meet the intent of the program, are ineligible. Some of the eligible improvements are as follows:
1) The repair or replacement of heating, plumbing and electrical systems, structural repairs, and built-in appliances;
2) The roofing, siding, stuccoing, and painting of the exterior;
3) The flooring, tiling, plastering, and painting of the interior;
4) The addition or alteration of habitable rooms, bathrooms, kitchens, stairs, halls, closets, and storage areas; and
5) The installation of ramps, rails, or other devices that promote accessibility and independent living.

The City’s Special Projects Division manages the program that provides deferred home improvement loans to low- and moderate-income residents. CDBG funds have been allocated to make deferred loans that require no payments until the subject property is no longer owned and occupied by the borrower. An eligible homeowner can borrow up to $40,000.00. During the reporting period, two additional loans were approved and completed in FY 2013-14. Funds under this program have been expended and there will be no further residential rehabilitation loans. However, the City of Santa Maria has provided CDBG funding to and contracted with Community Action Partnership of San Luis Obispo, Inc. (CAPSLO) to offer minor home repair services. This program started in FY 2013-14 and is described below.

**Community Action Partnership of SLO County, Inc. (CAPSLO, Inc.)**

**Minor Home Repair Program**

**Location:** Santa Maria City Limits

**Funds Allocated:** $82,453 (FY 2013-14)

**Funds Expended:** $82,453

**Project Description and Progress:** The program benefitted low and very low-income households in Santa Maria by constructing and installing handicapped access improvements, removal of architectural barriers, correcting health and safety problems and building code violations for eligible residential units. CDBG Capital funding was used to assist 17 households, which exceeded the agency’s initial estimate of 12 households.

**4. Expand economic opportunities**

Encourage and expand economic opportunities in the community by assisting commercial or industrial businesses in creating or retaining jobs.

There were no CDBG-funded activities that were proposed for the 2013-14 fiscal year under this priority.
OTHER ACTIONS UNDERTAKEN

1. ACTIONS TAKEN TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

The most serious obstacles to meeting underserved needs involve the lack of funding sources, the lack of community agency capacity, and difficulty in coordinating many layers of the funding sources required to implement services and construct new facilities. During the 2013-14 fiscal year, the City of Santa Maria sought new outside funding sources for the community and collaborated with community partners.

Specifically, the City continued its partnership with Allan Hancock College to operate a community education technology center in the underserved northwest area of the community. Allan Hancock College was successful in receiving a $600,000 grant under HUD’s Hispanic Serving Institutions Assisting Communities (HSIAC) Program for the project. The City provided Community Development Block Grant funds as well as other City capital funding. The center was opened in August 2006 and has continued operation since that time.

The City has continued to work on jointly-funded projects with other agencies, such as Good Samaritan Shelter, Inc., the Housing Authority of the County of Santa Barbara and Peoples’ Self-Help Housing Corporation to address the critical emergency needs of the homeless and those in need of affordable housing.

In order to address the issue of the need for higher-paying jobs in the community, in December 2004 the City awarded a contract to the Santa Maria Valley Chamber of Commerce to provide economic development services, including business promotion, attraction and retention. As a follow-up to that action in January 2005, the City approved the creation of a special $1 million fund for use by the Chamber specifically to increase the opportunities and incentives needed to attract new quality industry that will provide higher-paying jobs. To date, seven loans have been approved and funded.

2. BARRIERS TO AFFORDABLE HOUSING

RELEVANT PUBLIC POLICIES

There are many barriers to affordable housing that may increase the costs, act as disincentives to development, or create actual barriers to production or maintenance of housing for low-income residents. The following is a discussion of public policies that could be barriers to affordable housing and possible strategies for removing or ameliorating the negative effects of these policies.

Impact Fees
The City continues to grant a Subdivision/Residential In-Lieu Park Fee credit of up to 100 percent of the fee for existing facilities that convert to senior projects, provided the projects have on-site recreational facilities that meet certain criteria. In limited cases, the City plans to continue its policy of deferring payment of a portion of the fees on projects affordable to lower income
persons. The City also will continue to offer a reduced traffic impact fee of $1.36 per square foot per single family dwelling unit to affordable and senior housing projects. The traffic impact fee for all other single-family residential units is $4.72 per square foot and $5.22 per square foot for multi-family residential units. City fees for projects funded under the HOME Program will be waived where legally permitted by City ordinances, on a case-by-case basis.

Zoning

Dwellings with accessory apartments are not allowed in R-1 zoning in the City, and it is not likely that this policy will be changed due to infrastructure capacities. Manufactured housing is, however, allowed in all residential zones. It must be placed on a permanent foundation and be compatible with surrounding units, but the total cost is equal to or slightly less than that of a standard unit.

Significantly reduced single family lot sizes have been allowed throughout the City. This practice increases the density of a project, in some cases to the maximum allowed in a particular land use designation. The City adopted a Density Bonus Ordinance (Chapter 48 of Title 12) in September 1995. The ordinance complies with State Law and allows a density bonus of up to 25 percent above the maximum number of dwelling units allowed in a residential zone subject to certain restrictions. The ordinance also allows for additional incentives for affordable units.

It has been the City's policy to encourage a moderate amount of architectural interest and detail on all new structures in the City. However, design and development standards which may add to the cost, but which are not essential to providing basic quality housing, will continue to be considered on a case-by-case basis, and standards will be relaxed when appropriate. The City's parking standards are commonly accepted. Where covered parking is required, the City accepts carports in lieu of garages.

The City adopted a Mixed Use Ordinance (Chapter 49 of Title 12) on December 16, 2004. The ordinance is aimed at creating and regulating opportunities to establish mixed use projects within the City. The ordinance seeks to allow the provision of a mixture of compatible office, commercial, industrial and residential uses in order to create a more efficient and pedestrian-friendly environment and infuse new vitality into qualifying underdeveloped properties. Some of the objectives of the ordinance are to expand residential opportunities, reduce urban sprawl and promote infill development. The new Downtown Specific Plan was adopted in November 2008. The plan is a tool to restore urban uses to the core of the City. It focuses on residential, commercial and institutional districts to intensify the central city area. It helps facilitate relaxed development standards such as parking, setbacks, height and mixed uses in a pedestrian-friendly environment.

Subdivision Controls

The subdivision ordinance, adopted in December 1994, codified two subdivision standards related to reduced development standards. The small public street standard allows narrower streets in residential projects. In addition, the code now allows reduced perimeter fencing standards for subdivisions adjacent to residential land uses. Normally block walls are required to reduce off-site noise impacts on the residences. However, when a subdivision is bordered by residential
property, a combination of masonry and wood wall is permitted, thus reducing development costs significantly.

Permit Processing

It is the City’s policy to expedite permit processing whenever possible. Pre-application meetings and procedural handouts help ensure that applications will be complete when initially submitted, thereby reducing the time required for processing. The City Council no longer reviews tentative subdivision maps, eliminating one month of processing time. Building permit applications may be filed and processed prior to completion of Planning Commission approval of a project. A new courtesy inspection procedure allows inspections before permits are issued on a case-by-case basis subject to certain criteria. The City Building Department has offered classes on water heater installation, and those plumbers who have passed the test have been certified to install water heaters without obtaining counter permits.

The City has established a one-stop “fast track” permit process, whereby the Community Development Department coordinates the review and decision making on required permits with the Fire, Public Works, and Recreation and Parks Departments and provides information regarding the status of all applications and permits for residential developments. The City is exploring options to further streamline the processing of permits. A Conditional Use Permit (CUP) Committee has been established for the purpose of streamlining the CUP process.

Court Orders and HUD Sanctions

No orders or sanctions are in place.

3. FAIR HOUSING PROGRAM

The County of Santa Barbara HOME Consortium, with the assistance of the member cities, prepared an Analysis of Impediments to Fair Housing Choice in May 1997, which was updated in April 2000, September 2006 and September 2011. As part of the preparation, a survey of community service agencies was conducted to assess the number and types of fair housing complaints, Home Mortgage Disclosure Act data were collected and analyzed, and maps of the County’s racial composition were created. As a result, impediments were identified and an action plan was developed. The following impediments were identified through the Analysis for the City of Santa Maria.

1. Lack of Understanding of Fair Housing Laws by Landlords, Tenants, and Lenders. According to Legal Aid Foundation, the number of reported cases of discriminatory practices is on the rise throughout the County. The majority of housing discrimination cases goes unreported because of lack of education of tenants as to their rights and intimidation and threats by landlords. Many landlords are not professionals and are not aware of the laws that apply to them; it is believed that knowledge of the laws and their penalties can serve as a deterrent to discriminatory practices. The recommended action is to continue and increase educational outreach activities.
2. **Perceived Discrimination by Landlords and Lenders.**
Potential homebuyers need be given information about housing discrimination and the procedures involved in locating, qualifying for, and securing a home. Increased homebuyer education is needed to prepare first-time homebuyers for the many responsibilities of homeownership. The recommended action is to continue and increase educational outreach activities.

3. **More Special Needs Housing Needed.**
There is clearly a greater need for housing to include those with disabilities, seniors, and families on fixed incomes. The lack of affordable larger units constitutes an impediment to fair housing, and because Hispanic households tend to be large, they are disproportionately affected. The recommended action is that the County of Santa Barbara continue to plan for and finance special needs housing.

4. **Lower home ownership rates among certain classifications due to a lack of knowledge about homeownership process.**
The City must continue to make efforts to upgrade existing lower income neighborhoods in order to improve the living conditions of the residents and to encourage residents of varied income and racial/ethnic backgrounds to move into such neighborhoods. An effort must also be made to ensure a broad geographical distribution in the provision of affordable housing. The recommended action is to provide educational training regarding home finance and purchasing should be made more available to improve the chances of minorities and women to become a homeowner.

5. **Insufficient Fair Housing Coordination and Enforcement of Fair Housing Laws among Jurisdictions.**
The County should coordinate Fair Housing efforts and inform residents about Fair Housing enforcement and supplement state and contractual efforts. The recommended action is that the County of Santa Barbara coordinate Fair Housing efforts and inform residents about Fair Housing enforcement and supplement state and contractual efforts.

The following Action Plan was developed to address the impediments identified in the *Analysis*. Included are the accomplishments for the 2013-14 fiscal year.

1. **Execute a renewable contractual agreement with Legal Aid Foundation of Santa Barbara County for fair housing services.** An agreement committing $7,500 in CDBG funds was executed for Fiscal Year 2013-14. The terms of the agreement and accomplishments are described in full at the end of this section.

2. **Maintain permanent displays housing printed informational materials in Spanish and English directed to housing consumers regarding their rights under Fair Housing laws and how they may obtain assistance if they believe they are victims of discrimination.** The City continues to maintain informational displays at City Hall, the Santa Maria Public Library, and the Community Development...
3. **Adopt a proclamation declaring April as Fair Housing Month.**  The City declared April as Fair Housing Month during the April 1, 2014 City Council Meeting. On April 22, 2014, the City of Santa Maria’s Special Projects Division, in conjunction with Legal Aid Foundation, offered a free Fair Housing Workshop to discuss tenant/landlord rights. Approximately 45 people attended.

4. **Provide handicap modifications for owner-occupied properties under the CDBG-funded Residential Rehabilitation Loan Program.**  The City of Santa Maria provided CDBG funds to Community Action Partnership of San Luis Obispo County to provide home improvements, including handicap accessibility and repairs, at no cost to qualified low-income residents. Most clients were older and in need of a wheelchair ramp and/or handrails.

**Legal Aid Foundation of Santa Barbara County Fair Housing Program**

- **Location:** Citywide
- **Funds Allocated:** $7,500 (FY 2013-14 CDBG funds)
- **Funds Expended:** $7,500
- **Project Description and Progress:** The City executed a renewable contractual agreement with Legal Aid Foundation of Santa Barbara County for fair housing services, committing $7,500 in CDBG funds. The following are the services contracted for and the accomplishments during the fiscal year. A detailed report covering the contract was submitted by Legal Aid Foundation (LAF) during the 2013-14 fiscal year and is attached as an exhibit to this report.

   a.) **Interview at least 15 tenants of City residences regarding complaints of habitability of quarters.**  Between July 1, 2013 and June 30, 2014, in the course of its everyday operations, the Santa Maria office interviewed, either by phone or in person, 107 eligible clients from the City of Santa Maria who have had landlord/tenant issues. There is also a plethora of other ineligible tenants both from the City of Santa Maria and surrounding valley communities who have also been interviewed during the course of the last year in the normal course of LAF intake procedures. The majority of both eligible and ineligible tenant disputes involved non-payment of rent and habitability issues with the remainder involving evictions, retaliatory and discriminatory conduct by landlords. Often when LAF became involved in landlord/tenant disputes on the tenant’s behalf, staff attorneys educated landlords on landlord/tenant law as contained in the California Civil Code, Code of Civil Procedure and/or Health and Safety Code and related case law, and were able to negotiate reasonable resolutions for their clients.

   b.) **Review local newspapers at least six times for evidence of housing discrimination.**  Staff performed spot checks for discriminatory language in real estate ads of the classified section of the Santa Maria Times and listings on on-line services such as Craigslist. Discriminatory language was not seen during the reporting period.
c.) Train volunteers to conduct random fair housing testing of landlords’ property within the City of Santa Maria.

One training workshop took place on May 27, 2014 at the LAF offices in Lompoc. All testers were trained to participate in the Fair Housing Testing program and were provided information on Fair Housing Laws and their compliance and noncompliance. Testing forms were provided to the testers to perform their tests. The testers were trained to work as pairs and were trained to visit realty/apartment managers’ offices separately. Each were trained to ask about vacancies, kinds of apartments available, rental rates and which utilities/services were included, security deposits required, and what the restrictions were, if any. Sites tested in Santa Maria included:

- Arbor Ridge Apartments 330 E. Enos Drive, Santa Maria
- Country Oaks Apartments 333 E. Enos, Santa Maria
- La Vista Apartments 740 S. Western Ave.
- Park Avenue Arms Apartments 517 E. Park Ave.
- Village Townhomes 1004 W. Cook

There were no overt signs of intentional discrimination in the protected classes tested. None of the testers encountered any epithets pertaining to the protected classes, and no steering was observed. In addition, the testers did not encounter comments about the respective neighborhoods where the units were located. Thus, no degree of discrimination, overt or unintentional, manifested in the tests.

d.) Conduct random fair housing testing of five landlords’ properties or property management companies.

Legal Aid Staff made housing-related educational presentations to adults during the reporting period concerning the rights of single parents, minorities, and persons with disabilities to equal housing opportunity. Some presentations were made in conjunction with discussing other related services at Legal Aid Foundation.

e.) Analyze all information gathered in association with this program and prepare a report based on that analysis.

The Annual Report on Fair Housing Education, Testing, and Resolution to the City of Santa Maria was submitted in July 2014. It covers the reporting period.
4. LEAD-BASED PAINT HAZARD REDUCTION

Participants in the City's Residential Rehabilitation Loan Program are notified in writing about the incidence of lead-based paint and the dangers of lead poisoning. Also, the structures are tested for lead-based paint and the participants educated as to the hazards involved when applicable. The City insures that lead-based paint testing is performed on all projects when the housing was built pre-1976, and abatement work is required by a certified abatement contractor when necessary. During the reporting period, there was no testing or abatement work required.

5. ANTI-POVERTY STRATEGY

Based on the 2010 U.S. Census, 19.7 percent are living in poverty in Santa Maria compared to 13.5 percent statewide and 12.3 percent nationwide. Of greatest concern is an increase in the number of individuals and families becoming homeless or at risk of becoming homeless due to poor economic conditions.

Major factors affecting the increase in poverty are unemployment and underemployment. The unemployment rate in Santa Maria is at 10.6 percent as of March 2014. That is higher than the state’s unemployment rate of 8.1 percent and the nation’s unemployment rate of 6.7 percent. Also, there has been slow economic growth since the nation began going through a recession in 2007. Several businesses in Santa Maria had to close, construction decreased, property values fell dramatically, and thousands have lost their homes as a result.

To combat the growing problem of poverty in the community, there is a need for higher paying jobs and a stable employment base. The City has established goals and policies to encourage economic development, job opportunity activities and occupational training programs. The new library facility includes a career center and computer center that complements the City’s strategy.

In December 2004, the City Council awarded a three-year contract to the Santa Maria Valley Chamber of Commerce to provide economic development services, including business promotion, attraction and retention. As a follow-up to that action, in January 2005, the City Council approved the creation of a special $1 million fund for use by the Chamber specifically to attract new industry to the City and retain existing businesses. This fund is being financed through the General Fund from proceeds from the sale of surplus water. The CDBG Economic Development Revolving Loan Fund has been closed out and discontinued. The new fund allows more flexibility and discretion in the use of funding. This fund gives the Chamber more incentives to use in attracting new businesses to the City. Specific guidelines and criteria have been developed for the new fund. There are currently seven loans under this program, two of which are in default.

**Other Housing and Community Development Strategies**

The Center for Employment Training (CET), Good Samaritan Shelter, Inc., and Women’s Economic Ventures, which are agencies that have been assisted with CDBG funds, will continue to provide job opportunity and occupational training services to help very low-income persons and families overcome the multiple barriers that prevent them from breaking out of poverty.
The City's housing goals and policies for producing and preserving affordable housing have been described in the City's Housing Element. They include providing decent, affordable housing for all economic segments of the community; assuring sufficient land is available to accommodate future residential growth; and ensuring adequate public services and amenities are available to existing and future City residents.

The City is implementing a variety of housing programs and activities to address and achieve its stated goals and policies. These activities include the Annexation, Density Bonus, Mixed Use, Residential Rezoning/Conversion, Housing Incentives, Public Services and Residential Rehabilitation Programs, which are described in this document as well as in the City's Housing Element.

Peoples' Self-Help Housing Corporation (PSHHC), a local non-profit housing agency, in partnership with the City of Santa Maria, constructed the Los Adobes de Maria farmworker housing project, 117 permanently affordable rental units for farmworker families. The project is the first of its kind in Santa Maria. A common building that houses a Head Start program is located on-site along with recreational facilities and equipment. Resident management and support staff provide on-site tenant services including licensed child care, health screening and care, adult education/literacy classes, financial management instruction and recreation activities. This project is an excellent example of a comprehensive approach to helping very low-income families overcome poverty while at the same time providing affordable housing. The fact that five resident families already have qualified for home ownership is a key indicator of the success of this project. Social services can be a very helpful complement to an assisted housing program or project if economic independence and self-sufficiency are to be achieved.

During Fiscal Year 2012-13, Peoples' Self-Help Housing Corporation's (PSHHC) Los Adobes de Maria III apartment project moved forward. PSHH acquired 1.43 acres in order to construct 40 apartments in four buildings. CDBG funding was used for acquisition of the land in order to move forward with the construction. It is an ideal location near the corner of Blosser and Boone Streets, close to services and public transportation. A 69,000 square foot shopping center with retail, grocery and restaurant space has been constructed adjacent to the project site by a private developer. The residents of the apartments will benefit from the services expected to be offered at the commercial project, and may be able to find jobs there. PSHHC is currently finalizing their financing package for construction of the project. They intend to apply for tax credit financing in the next round of funding in March 2015.

The Housing Authority of the County of Santa Barbara owns and maintains 150 units of public housing within the City of Santa Maria at Evans Park. An addition to the Evans Park community center is being used for a drug elimination program and other resident initiative programs for public housing residents. The Housing Authority also sponsors a Family Self Sufficiency program that is available to Santa Maria residents receiving Section 8 rental assistance. Of the 37 participating families, 95 percent are now working or are in job training programs and 24 percent have escrow accounts established with an ultimate goal of home ownership. Santa Maria already has six successful homeowner graduates. Also, the Housing Authority owns and manages the
Ted Zenich Apartments Project that provides 24 rental units for primarily large low-income families and Central Plaza Apartments, an existing project that was at risk of conversion to market rate housing. HOME funds were used to assist in the financing of both of these projects. During Fiscal Year 2011-12, the Housing Authority completed Rancho Hermosa, an affordable rental housing project that offers on-site services for families living in the development who are in need of drug, alcohol and/or mental health services. In November 2013, construction of Good Samaritan Shelter's Casa de Familia project was completed providing 16 affordable apartments for low-income families who have transitioned out of shelter care. The Santa Maria Good Samaritan Shelter campus is one of the first locations in the country that provides all three levels of housing for homeless families, including emergency shelter, transitional shelter and permanent housing, all in one location.

It is difficult to assess the extent to which the City's housing policies and community development programs might reduce the number of households with incomes below the poverty line. However, the City will continue to pursue, in cooperation with other governmental agencies and non-profit organizations, vital activities and programs that will assist very low-income families in overcoming poverty and housing cost burden.

6. INSTITUTIONAL STRUCTURE AND INTERGOVERNMENTAL COOPERATION

Public Institutions (City of Santa Maria, County of Santa Barbara, Housing Authority of the County of Santa Barbara, Allan Hancock College, State and Federal Agencies)

The City of Santa Maria has long been committed to the provision of affordable housing and adequate community facilities and services for its citizens. This commitment is evidenced by the actions of both the City Council and the Planning Commission in their adoption and implementation of public policies and programs. The City has directly implemented programs and projects, as well as formed partnerships with for-profit developers and non-profit agencies, to achieve its affordable housing and community development goals.

The City has worked with the County of Santa Barbara in jointly funding projects. In addition, the City joined with the County and the Cities of Lompoc, Guadalupe and Carpinteria to form a consortium under the HOME Investment Partnerships (HOME) Program for fiscal years 1995 through 1997. This agreement has been renewed for every fiscal year since then. In fiscal year 2001, Guadalupe withdrew its membership and the cities of Buellton, Solvang, and Goleta joined the consortium. Funds are used to increase the supply of decent affordable housing to low- and moderate-income residents through such activities as acquisition, rehabilitation, new construction, tenant-based rental assistance, homebuyer assistance, and support services.

For many years the County Housing Authority has provided housing services within the City. These services include ownership and management of 150 public housing units and 136 project-based affordable rental units, administration of subsidized rental housing programs, and counseling. The Housing Authority completed an addition to the community center at Evans Park which is being used for the drug elimination program and other resident initiatives. The Housing Authority continues to assist the City in providing housing services and exploring available resources for
development of new assisted housing. Using its knowledge, development expertise and administrative capacity, the Housing Authority is prepared to team with the City of Santa Maria in meeting its priorities and needs. The Housing Authority recently completed development of another rental housing project in Santa Maria known as Rancho Hermosa. Rancho Hermosa is a 47-unit project that is providing affordable housing for very low-income homeless households and households at risk of homelessness, who are diagnosed with substance abuse and/or severe mental illness. The City also works in partnership with the Housing Authority in pairing Section 8 Voucher holders who are below 60 percent area median income with the City’s Tenant Based Rental Assistance Program which provides 50 percent of the security deposit required to obtain housing for these families.

Non-Profit Organizations (Non-Profit Housing Agencies, Social Service Agencies, and Private Foundations)

The City has experienced considerable success in forming partnerships with non-profit housing agencies to develop permanent affordable housing projects. Non-profit agencies, such as Cabrillo Economic Development Corporation, Peoples’ Self-Help Housing Corporation (PSHHC), and the Housing Authority of the County of Santa Barbara, possess good managerial skills and the expertise to access Federal, State, and private funds. Such agencies are needed as intermediaries to act as project sponsors, particularly when the funding source does not allow the City or a governmental entity to serve as the sponsor. Also, non-profit agencies are able to obtain rental subsidies thereby guaranteeing long-term affordability for very low-income renters. The Oak Valley Self-Help Housing Project and the Los Adobes de Maria farmworker housing projects, all award winning projects sponsored by PSHHC, have used a myriad of funding sources, in addition to the City's support and financial assistance. These are excellent examples of achieving affordable housing through layering and leveraging multiple funding sources. Currently, PSHHC is pursuing development of Los Adobes de Maria III, a 40-unit affordable housing project.

For many years the City has worked with and funded non-profit agencies that provide social services and manage public facilities in the community. Section C contains complete identification of the specific agencies providing services and sponsoring facility projects at this time.

Private Industry (Banks, Lending Institutions, Developers, Contractors)

Private lending institutions, foundations and donors have provided financial support, in the form of loans or grants, to non-profit agencies to fund the development and expansion of community facilities and public services. Santa Barbara Foundation, Hutton Foundation, Weingart Foundation, Orfalea Foundation, Wood-Claeyssens Foundation and the Housing Trust Fund of Santa Barbara County are examples of private institutions that have assisted non-profit and housing agencies in funding local projects.

7. COORDINATION EFFORTS

In 1980, as part of the City’s citizen participation process, the City Council established the Community Development Block Grant Advisory Committee. Originally, the committee included representatives from various organizations that represented a broad spectrum of the community. In
January 1996, the City Council took action to modify the composition of the committee and change the name to the "Block Grants Advisory Committee." The committee now serves as a formal 15-member standing committee with each Council member appointing three individuals annually to serve a term of three years.

The Advisory Committee conducts public workshops on an annual basis at which time existing funding sources, programs, services and community needs are discussed. An informal, open forum allows representatives from non-profit agencies, for-profit owners and developers, or interested citizens from the community at large to discuss concerns and present proposals. This input is taken into account by the committee in formulating recommendations to the City Council for future housing and community development activities.

The City has worked with the County of Santa Barbara by pooling resources to fund projects, such as the Good Samaritan Shelter's Casa de Familia project to assist homeless persons and persons with special needs. Also, since 1998, the City has been coordinating with the County Housing & Community Development Department in developing a County Consolidated Application for Continuum of Care funding available through the U. S. Department of Housing and Urban Development (HUD). The HUD Continuum of Care provides funding for a wide range of homeless programs, including the Supportive Housing Program, the Shelter Plus Care Program and the Section 8 Single Room Occupancy Program. The Supportive Housing Program addresses services offered by most homeless providers in Santa Barbara County and encompasses transitional housing, permanent housing for persons with disabilities, projects which involve supportive services only, and Safe Havens for homeless persons with severe mental illness.

The City, along with other local jurisdictions and the County, actively participates as part of a HOME consortium. The HOME consortium has strengthened the lines of communication between local jurisdictions and the community, and a more comprehensive area-wide strategy is evolving for the development of housing policies and programs.

For many years, the City has teamed with the County Housing Authority to provide housing services within the City. Services provided by the Housing Authority include ownership and management of 150 units of public housing and 136 project-based affordable rental units, administration of subsidized rental housing programs and counseling. The Housing Authority continues to assist the City in providing housing services and exploring available resources for the development of new assisted housing. One such resource is the Mortgage Credit Certificate (MCC) program. The Housing Authority administers the MCC program for the City of Santa Maria, as well as throughout the county. Since 1994, 61 households have used MCC certificates to qualify to purchase their first homes in the City of Santa Maria.

8. PUBLIC HOUSING IMPROVEMENTS

The Housing Authority of the County of Santa Barbara participates in the Capital Fund Grant program. For Fiscal Year 2013-14 the Housing Authority received $897,611 to upgrade its public housing stock. Some of these funds were also allocated to implement management improvements. Work priorities are detailed in the Housing Authority's Five-Year Plan, which is
updated every year with input from residents, local governments and the general public. A portion of the Comprehensive Grant was used to improve the living environment of residents of Evans Park, Santa Maria's 150-unit public housing development at 200 West Williams Street in Census Tract 23.02. The Housing Authority is in the final stages of completing the retrofit of the majority of its properties to solar. This initiative is being funded by multiple sources at a total cost of $12.25 million.

9. PUBLIC HOUSING RESIDENT INITIATIVES

The Evans Park Resident Council in Santa Maria has been actively developing leadership skills and reaching out to other residents to encourage them to become involved in their neighborhoods. Resident meetings are held regularly and often feature guest speakers. The effectiveness of the Council's outreach efforts is reflected in the growing attendance at meetings and expanded participation by children and parents in organized community activities both on- and off-site. These activities include after-school recreation, boxing and youth leadership. The Resident Council and the Youth Council now meet regularly in the Evans Park Community Center addition. The Ross Education Center that was added several years ago provides on-site instructional classes that are sponsored primarily by Allan Hancock College. A comprehensive computer technology lab is provided for residents living in Evans Park. The Evans Park Community Center also includes monthly health clinic services and a satellite branch of the Santa Maria Valley Boys and Girls Club.

10. CERTIFICATIONS OF CONSISTENCY

During the reporting period of July 1, 2013 through June 30, 2014, the City of Santa Maria approved the following Certifications of Consistency with the Consolidated Plan:

- 2014 Annual PHA Plan of the Santa Barbara County Housing Authority
- 2013 Continuum of Care Program/Supportive Housing Program (SHP)
- 2014 Emergency Solutions Grant (ESG) Program / Domestic Violence Solutions / Emergency Shelter
- 2014 Emergency Solutions Grant (ESG) Program / Good Samaritan Shelter / Rapid Re-Housing Assistance & Emergency Shelter
- 2014 Emergency Solutions Grant (ESG) Program / Legal Aid Foundation / Street Outreach

11. SUBSTANTIAL AMENDMENTS

There were no substantial amendments during the reporting period.

12. INTEREST EARNED ON REVOLVING LOAN FUNDS

The City's Finance Division is in the process of calculating the interest earned on the City's CDBG revolving loan funds during the reporting period of July 1, 2013, through June 30, 2014. This amount less the allowable $100.00 administrative fee will be returned to HUD via a
check to the U.S. Treasury.

13. OUTSTANDING LOANS

The table below is a summary of the status of loans by program or project for Fiscal Year 2013-14. Program descriptions follow the table. Also, attached to the CAPER is the Fourth Quarter Loans Receivable Report with spreadsheets that document activity for each loan for the quarter in more detail by program or project.

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Residential Rehabilitation Loan Program (CDBG)

The Residential Rehabilitation Loan Program provided no-interest loans of up to $40,000 for rehabilitation of single family owner-occupied dwellings. The loans were funded entirely with CDBG funds. For each loan, the City maintains a lien against the property, and payment of the loan is deferred until the property changes ownership. Two new loans, one for $35,100 and another for $39,462, were approved and construction completed during the 7/1/13 – 6/30/14 reporting period. Funds under this program have been expended and there will be no further residential rehabilitation loans. However, the City of Santa Maria has provided CDBG funding to and contracted with Community Action Partnership of San Luis Obispo, Inc. (CAPSLO) as a subrecipient to offer minor home repair services.

Habitat for Humanity Residential Rehabilitation Loan Program (CDBG)

On July 1, 2005, a new program was funded with CDBG funds. This program provided no-interest loans of up to $40,000 for rehabilitation of low-income qualified, single family, owner-occupied dwellings. Habitat for Humanity (HFH) operated the program as a contractor for the City until June 30, 2009. The program assisted in the alleviation of code violations, lead-based paint abatement, and improving the quality of existing housing stock owned by low-income families in the City. As of July 1, 2009, the contract with HFH ended. A total of seven projects were completed during the partnership with HFH resulting in seven loans of which one loan has been paid off.
Non-Profit Facilities Program (CDBG)

The Non-Profit Facilities Program provides no-interest, deferred-payment loans to non-profits for physical improvements to their facilities. The loans are amortized and forgiven at the rate of 10 percent per year. The amortization begins immediately for loans used for rehabilitation or room additions, and after five years for acquisition or new construction loans. The City is repaid only upon sale or transfer of the property. There were no repayments, sales, or transfers of property during this reporting period.

Economic Development Program (CDBG)

The Economic Development Program provided loans to businesses to help create and retain jobs for low-income residents. The loan amount, term and interest rate were determined on a case-by-case basis. Two interest-bearing loans exist under the program and both are in default. The Pacific Skyway, Inc., loan was referred to the City Attorney’s Office for legal action and the loan payment agreement was restructured. The final payment has not yet been made. The City Attorney’s Office filed a final judgment by default against Art-Craft Paint, Inc. in Superior Court on July 6, 2011. Collection activity is underway. Since March 2001, there have been no new loans approved.

Oak Valley Self-Help Project, Lots 138-207 (GENERAL FUND)

From December 1991 to November 1992, 70 loans originated under the Oak Valley Self-Help Project. Each is a no-interest loan secured by a third deed of trust held by the City. All loans are deferred from the date of the note and deed of trust for 30 years at which time the total loan balance becomes due and payable. The loan agreement signed by each borrower states that the loan principal becomes immediately due and payable when the borrower no longer occupies the property, title to the property is transferred, or if the borrower chooses to rent the property. Currently, there are 17 loans existing under the program.

Commercial Facade Loan Program (CDBG)

The Commercial Facade Rebate and Loan Program provides funding to assist property owners and tenants of commercial buildings along the West Main Street and North Broadway corridors and the entire Downtown Specific Plan Area with façade improvements. The Facade Loan Option provides for an unsecured no-interest loan of up to $5,000 to be used separately or in conjunction with the Facade Rebate Option. The dollar amount borrowed is amortized and repaid according to the amount borrowed. For example, if $1,000 is borrowed, it will be repaid over one year; $2,000 will be repaid in two years; and so on up to $5,000. Currently, there are no existing loans under the program.

Business Retention and Attraction Revolving Loan Fund Program (GENERAL FUND)

In January 2005, the City Council authorized the creation of a Business Retention and Attraction Program to be funded through the General Fund from proceeds from the sale of surplus ground water. In September 2005, the City Council adopted specific guidelines and criteria for processing of loans where loan applications are received by the Santa Maria Valley Chamber of Commerce and forwarded to Coastal Business Finance for review and processing. Two of the five existing loans are in default. The City Attorney’s Office is proceeding with collection efforts on the loan for New Life Painting. The other loan in default is La Bodeguita. The Special Projects Division and the City Attorney’s Office were
involved in the bankruptcy proceedings and filed the necessary claim forms for the City to be considered as a creditor that must be repaid. Repayment has now begun. The remaining loans are current and payments of interest and principal are being made.

14. RELOCATION ACTIVITIES

During the 2013-14 reporting period, there were no CDBG-assisted projects that involved compliance with the Uniform Relocation Act. The City’s Residential Anti-displacement and Relocation Assistance Plan (Appendix G) describes the City’s displacement and relocation policies.

PART II. ASSESSMENT AND SELF-EVALUATION OF ANNUAL PERFORMANCE

During Fiscal Year 2013-14, the City of Santa Maria met many of the goals it established in its Annual Action Plan of the Consolidated Plan and made significant progress toward accomplishing the five-year goals outlined in its Five Year Strategic Plan of the Consolidated Plan for Fiscal Years 2010-2014. The City made considerable progress with a number of activities.

The City made significant progress in promoting a “continuum of care” approach to effectively and efficiently resolve some of the homelessness problems exhibited in the community in recent years. In particular, several years ago Good Samaritan Shelter, Inc. (GSSI), a Santa Maria homeless provider, used a CDBG allocation in the amount of $169,400 to purchase property located at 401 West Morrison Street in Santa Maria. This allocation, together with an allocation in the amount of $100,000 received by GSSI under the Supportive Housing Program (Stewart B. McKinney Homeless Assistance Act), allowed GSSI to proceed with their plans of developing a campus-style complex of buildings to place all homeless services in one central location. A transitional housing project for families, a Head Start facility, a year-round emergency homeless shelter, an acute care/detoxification residential treatment center, and a permanent housing apartment complex are now all located on the site. During the 2001-02 fiscal year, GSSI started construction on the site and the Head Start facility was completed. The Family Transitional 48-bed Shelter and Emergency Year-Round 75-bed Shelter were completed in Spring 2004. Construction of the Recovery Point Acute Care/Detoxification facility was completed in the 2004-05 fiscal year. Construction of the Dining Room/Kitchen facility was completed in 2007. In addition, GSSI purchased two residential homes during the 2002-03 fiscal year for use as sober living group homes. Both homes have been operational ever since. In 2010, GSSI completed the Transitional Center for Women & Children (TC House II) which consists of the addition of six Single Room Occupancy (SRO) units, office/counseling space and rehabilitation of the original structure. Each year the City assists the homeless population by providing CDBG funds for program operating expenses. During the fiscal year, the City committed $23,145 to shelter providers (Good Samaritan Shelter and Domestic Violence Solutions) for operating expenses and $20,145 to Catholic Charities for services to prevent homelessness.

Increasing the supply of affordable housing for low-income households is another high priority in the Consolidated Plan. The City worked toward this goal on the Casa de Familia and Los Adobes de Maria III projects. Good Samaritan Shelter, Inc. (GSSI) completed construction and occupancy of Casa de Familia, a 16-unit permanent housing apartment complex located at 403 West Morrison Avenue in Santa Maria. The project targets those homeless families that cannot afford permanent market housing.
options. The project was completed in October 2013 and fully occupied in November 2013. Also, during Fiscal Year 2013-14, Peoples’ Self-Help Housing Corporation’s (PSHHC) Los Adobes de Maria III apartment project moved forward. PSHHC acquired 1.43 acres in 2012 in order to construct 40 apartments. CDBG funding was used for acquisition of the land in order to move forward with the construction. It is an ideal location near the corner of Blosser and Boone Streets, close to services and public transportation. A 69,000 square foot shopping center with retail, grocery and restaurant space has been constructed adjacent to the proposed project site by a private developer. The residents of the apartments will benefit from the services expected to be offered at the commercial project, and may be able to find jobs there. PSHHC is now finalizing construction plans and securing tax credit financing for construction of the project.

Maintaining and upgrading existing low and moderate-income neighborhoods and preserving the affordable housing stock are also high priority. The Community Action Commission of Santa Barbara County (CACSB) operates an Energy Efficiency Project in Santa Maria, funded largely with private funds, that assists low and moderate-income households with minor building repairs and energy conservation and weatherization needs.

Serving populations with special needs is also a high priority. During the fiscal year, public service funds in the amount of $100,863 were allocated to programs serving the elderly, frail elderly, persons with mental, physical, and developmental disabilities, and persons with AIDS. Agencies receiving funding were Alliance for Pharmaceutical Access, Alzheimer’s Association, Community Action Commission/ Senior Nutrition, Community Partners in Caring, Foodbank, Independent Living Resource Center, Legal Aid Foundation, Pacific Pride Foundation, Santa Maria Organization of Transportation Helpers (SMOOTH), Santa Maria Independent Living Environment (SMILE), Santa Maria Valley FISH Meals on Wheels and Transitions Mental Health Association.

Another priority is the provision of non-housing public services needed by low- and moderate-income persons in the community particularly related to youth recreation and social services, child care, education, employment and job training, drug abuse counseling and prevention, health, crime prevention and safety. Public service funds totaling $46,300 were allocated to social service agencies such as Fighting Back, North County Rape Crisis and Child Protection Center, Santa Maria Valley Youth and Family Center, Community Action Partnership of San Luis Obispo (CAPSLO), Good Samaritan Shelter (Detox Program), and Santa Barbara County SART programs during the fiscal year.

The City is proud of the progress it made during the fiscal year toward accomplishing its annual and five-year affordable housing and community development goals. The City continues to expand its economic development efforts and expects to bring many additional jobs to the community, particularly to low-income persons. City policies and practices, including annexations, residential rezonings and conversions, impact fee reductions, mixed use development, and the streamlining of permit processing, have encouraged the development of affordable housing and new industry. The City will continue to work with other governmental and non-profit agencies in pursuing new funding sources for economic development, continuum of care facilities, public services, neighborhood improvements and affordable housing in the coming years.
PART III. PERFORMANCE MEASURES AND MONITORING PROCEDURES

The City Special Projects Division staff oversees all projects and activities funded under the CDBG and HOME Programs. The quality of projects and programming of subrecipient activities is analyzed through the collection of performance measures. Through the initial application process, agencies provide specific short- and long-term goals and objectives, describe intended outcomes, and illustrate what indicators/benchmarks will be used to demonstrate outcomes. Upon receiving an allocation of funds from the City, the subrecipient agency then must provide a more detailed description of at least one output measure and one outcome measure, as appropriate, for the project or service being conducted, prior to any disbursement of funds. The subrecipient agency's reporting includes the output(s) and outcome(s) of the program in relation to performance targets, goals, and objectives. Additionally, it is requested that the agency report specific examples of how the program helped to transform the lives of the clients served, as well as how the program could be changed to improve service to the community, based on what was learned from the evaluation process.

The City has been tracking performance measures for every activity for many years. Because it had been observed that training and technical assistance was needed on this subject, City staff began conducting a mandatory subrecipient training workshop that included training on performance measures. For the 2013-14 reporting period, the mandatory training was conducted on June 19, 2013.

Capital development projects are monitored throughout the course of the project through on-site visitations and inspections. Inspections are done jointly with the City building inspection staff. Funds are released in progress payments only after verification of expenses and completion of work. For subrecipient projects, final payments are issued only after completion of the project.

Special Projects Division staff along with City Finance/Accounting staff conducts annual monitoring reviews of all public service subrecipients. The reviews include on-site visits and evaluation of both program and financial management systems. Subrecipients are required to submit quarterly beneficiary statistical/demographic reports and annual narrative reports outlining accomplishments of milestones, specific services rendered, output and outcome measures, and expenditures. They also are required to submit documentation of all expenses with their requests for payment.

The Special Projects Division staff prepares reports of program progress periodically for the Block Grants Advisory Committee. After evaluation, the Committee may make recommendations to improve program performance or reprogram funds from those activities that have been delayed and should be canceled.

The Special Projects Division continues to monitor overall program activity and expenditures on a monthly basis to ensure that statutory and regulatory requirements are being met and that information being submitted to HUD's Integrated Disbursement and Information System (IDIS) is correct and complete. This review is done jointly with City Finance/Accounting staff prior to the monthly electronic drawdown of grant funds.
PART IV. SUMMARY OF CITIZEN COMMENTS

The public was notified of availability of the draft Consolidated Annual Performance & Evaluation Report (CAPER) for Fiscal Year 2013-14 through a legal ad published in the Santa Maria Times newspaper on September 14, 2014 and press release that was issued to the news media. The 15-day public review comment period was from September 14, 2014 to September 28, 2014. In addition, on September 8, 2014, the Block Grants Advisory Committee reviewed program progress. No comments were received from the public during the review period. However, numerous comments, both written and verbal, have been received during the fiscal year as part of the City's ongoing citizen participation process.